Labour Program Federal Contractors Program

ROTECTED WHEN COMPLETED - B	
OFFICIAL USE ONLY	
Agreement N°:	

Agree	ment to implen	7		
New Agreement	(All sections	must be comple	ted)	
Revised Agreement				
		ANIZATION		
Legal Name of Organization	<u> </u>	ANIZATION	Parent company is located or	utside Canada
MCINTOSK Perry				
LILLINIOSK MAAA	KUM) Tro		Yes	∐ No
Operating Name (if different from Legal Nar	me of Organization)		Rusinass Number	
			i otal number of employees if (Permanent Full-Time and/or	
Organization's North American Industry Cla		le Number		3.33.
To find your organization's four-digit NAICS http://www.statcan.gc.ca/subjects-sujets/sta		list-liste-eng.htm	Federally Regulated	
5413			Provincially Regulated	
	HFA	D OFFICE		
Address (building number, street, suite, etc.		City /	Province	
115 Walgreen Roo		\$ Carr		HOATLE
		Telephone Number	36-2184	
	EMPLOYMEN1	EQUITY CONT.	ACT	
Name (print)		Title	RESOURCES Har	1000
Telephone Number	E-mail Address			nguage of Correspondence
613-836-2184	to macdonalde	Procentoska	S/Out. COM DEng	lish
		TEICATION		
The above-named organization:		IFICATION		
having a combined workforce of 10	0 or more permanent full-tim	e and permanent p	art-time employees in Can	ada. AND
 Intending to bid on, or being in rece 				
Supply Arrangement, valued at \$1,0			contract, standing oner or or	Alliact isoued under a
hereby certifies its commitment to imple				
instrument, in keeping with the Federal please refer to: http://www.esdc.gc.ca/e			nformation on how to implei	nent employment equity
Important note: If an audit of the Agree	ement to Implement Employ	ment Equity uncove	re microprocontation on the	nort of the organization
the procurement instrument(s) with the			o maroprosoritation on the	part or the organization;
	SIG	NATORY		
NOTE: The signatory must be the Chie			an executive position with I	egal authority to sign a
contract on behalf of the organ		*	•	
Name (print)		Title Conf. 10	more time Her	*
Telephone	E-mail Address	Called	Preferred L	anguage of Correspondence
13.\$	Limishanga	www.hklkA	,	inglish French
Signature		Date (YYYY-MM-DC)	- L
		2	La lange	~
Delivery N		20101	S have f dame	<u> </u>
Privacy N The information you provide on this form is c	ollected under the authority of s	action 42 of the Emol	vmont Fauity Act to determine	your eligibility for the Federal
Contractors Program (FCP).		odion at or the things	ymone Equity not to obtain and	your ongrowny to the rooms
Completion of this form is mandatory. Refuse to Bid List, loss of the right to bid on federal of	al to provide personal information government goods or services o	n will result in the orgontracts of any value	anization's name being placed and may also result in the term	on the FCP Limited Eligibility instion of the contract.
The information you provide may be used an	d/or disclosed for policy analysis	s, research and/or evi	iluation purposes. However, th	
disclosures of your personal information will i				
Your personal information is administered in your personal information, which is described	i in Personal Information Bank E	SDC PPU 721. Instru	ections for obtaining this inform	ation are outlined in the
government publication entitled <i>info Source</i> , accessed online at any Service Canada Cen	which is available at the followin tre.	ių wedsite address: []	tp://www.intosource.gc.ca. <i>Info</i>	Source may also be
	RETURN II	NSTRUCTIONS		
IMPORTANT				
The signed Agreement to implem	ent Employment Equity for	m must be sent to	the Labour Program by	
e-mall at: ee-eme@hredc-rhdcc.g				

Emploi et

APPLICATION FOR EXTENSION TO SUBMIT COMPLIANCE ASSESSMENT INFORMATION

Federal Contractors Program

As per Appendix D - The Federal Contractors Program for Employment Equity of Treasury Board's Contracting Policy, contractors with a resident workforce of 100 or more employees who are awarded goods and services contracts of \$1 million or more are required to implement employment equity, submit information on their workforce and undergo a compliance assessment. If an unforeseen situation arises that prevents the contractor from meeting the submission of information deadline, the organization may submit an application for an extension. The application must be completed as outlined below and signed by a senior official of the corporation (e.g., chief executive officer, president or vice-president, authorized manager). Once completed, the form must be sent by email to: ee-eme@hrsdc-rhdcc.gc.ca.

I, the undersigned, on behalf of (legal name of organization) McIntosh Perry Limited (hereafter referred to as "the organization") and (Agreement to Implement Employment Equity number) 10000667, agree to the following statements:

- 1. I have the authority to sign on behalf of the organization. My signature has the value of legally binding this organization to the statements made in this document, and to the possible consequences of being found in non-compliance with the Federal Contractors Program.
- 2. I am making the claim that the organization is unable to submit the documentation for the compliance assessment within the deadline as required by the Federal Contractors Program.
- 3. I am therefore requesting an extension until (date) March 15, 2019 for the following reason(s):

(Please describe) Lack of time to complete the analysis.

4. As a senior official of the organization, I hereby declare that all of these statements are correct to the best of my knowledge, and I am requesting an extension.

Name: Trish MacDonald Position Title: HR Manager

Email address: t.macdonald@mcintoshperry.com

Telephone number: 613-714-0799

Business address: 115 Walgreen Road, RR3, Carp ON K0A 1L0

Signature:

Date: February 14, 2019

From: Yakibonge, Ntambwe N [NC] On Behalf Of EE-EME

Sent: February 15, 2019 11:55 AM

To: 't.macdonald@mcintoshperry.com' <t.macdonald@mcintoshperry.com>

Cc: 'Victoria Fortin' <v.fortin@mcintoshperry.com>; EE-EME <ee-eme@hrsdc-rhdcc.gc.ca>

Subject: RE: Application for Extension of First Compliance Assessment Deadline

Good morning,

You have requested an extension to submit your organization's information for the compliance assessment under the Federal Contractors Program beyond the initial deadline set by the Labour Program of Employment and Social Development Canada.

As requested, we hereby grant you an extension until March 15, 2019.

Should you have any questions regarding your compliance assessment, do not hesitate to contact us at: ee-eme@hrsdc-rhdcc.gc.ca.

Équipe de l'équité en emploi / Workplace Equity Team

Direction de l'équité en milieu de travail, Programme du travail Emploi et Développement social Canada / Gouvernement du Canada ee-eme@hrsdc-rhdcc.gc.ca

Workplace Equity Division, Labour Program
Employment and Social Development Canada / Government of Canada
ee-eme@hrsdc-rhdcc.gc.ca



Joignez-vous au Forum de l'équité, la diversité et l'inclusion en milieu de travail (FEDIMT) en ligne, un espace collaboratif pour employeurs. Envoyez-nous un courriel pour vous joindre! Join the online Workplace Equity, Diversity and Inclusion Forum (WEDIF), a collaborative space for employers. Send us an email to join!

From: Victoria Fortin < v.fortin@mcintoshperry.com >

Sent: February-14-19 11:19 AM

To: EE-EME <ee-eme@hrsdc-rhdcc.gc.ca>

Subject: Application for Extension of First Compliance Assessment Deadline

Good morning,

Please find attached a request for extension of the deadline to meet our first compliance assessment.

Thanks,

Victoria

Victoria Fortin

Human Resources Coordinator

115 Walgreen Road, R.R. 3, Carp, ON K0A 1L0 T. 613.903.5788 | F. 613.836.3742 v.fortin@mcintoshperry.com | www.mcintoshperry.com

McINTOSH PERRY

Confidentiality Notice – If this email wasn't intended for you, please return or delete it. Click <u>here</u> to read all of the legal language around this concept.





McIntosh Perry welcomes and encourages applications from people with disabilities.

Accommodations are available on request for candidates taking part in all aspects of the selection process.

Workforce Analysis - Detailed Report

Date: 2019-03-06

Women

		Women					
Employment Equity Occupational Group	Internal Location	All Employees #	Repres	sentation %	Avai %	lability Gap	
01 : Senior Managers	National	4	0	0.0 %	27.6 %	1 -	1 National
02 : Middle and Other Managers	National	17	3	17.6 %	39.4 %	7 -	1 National
03 : Professionals		27	5	18.5 %	20.8 %	6 -	
1121 : Human resources professionals	National	1	1	100.0 %	73.2 %	1) National
2131 : Civil engineers	National	15	2	13.3 %	17.7 %	3 -	1 National
2132 : Mechanical engineers	National	1	1	100.0 %	9.5 %	0	1 National
2144 : Geological engineers	National	9	0	0.0 %	18.1 %	2 -	2 National
4163 : Business development officers and marketing researchers and consultants	National	1	1	100.0 %	51.3 %	1) National
04 : Semi-Professionals and Technicians		77	16	20.8 %	19.2 %	15	1
2221 : Biological technologists and technicians	Ontario	3	1	33.3 %	53.8 %	2 -	1 Ontario
2231 : Civil engineering technologists and technicians	British Columbia	6	0	0.0 %	21.8 %	1 -	British Columbia
2231 : Civil engineering technologists and technicians	Ontario	56	14	25.0 %	14.9 %	8	6 Ontario
2231 : Civil engineering technologists and technicians	Québec	2	0	0.0 %	16.9 %	0) Québec
2232 : Mechanical engineering technologists and technicians	Ontario	2	0	0.0 %	9.1 %	0	Ontario
2253 : Drafting technologists and technicians	British Columbia	2	1	50.0 %	25.3 %	1) British Columbia
2253 : Drafting technologists and technicians	Québec	1	0	0.0 %	34.5 %	0) Québec
2263 : Inspectors in public and environmental health and occupational health and safety	Ontario	5	0	0.0 %	42.6 %	2 -	2 Ontario
05 : Supervisors		2	1	50.0 %	52.0 %	1	Ď
Employment Equity Occupational Group	Toronto	2	1	50.0 %	52.0 %	1) Toronto
07 : Administrative and Senior Clerical Personnel		7	7	100.0 %	79.0 %	6	1
Employment Equity Occupational Group	Toronto	5	5	100.0 %	79.1 %	4	1 Toronto
Employment Equity Occupational Group	Vancouver	2	2	100.0 %	78.9 %	2) Vancouver



Workforce Analysis - Detailed Report

Date: 2019-03-06

Women

		Women							
Employment Equity Occupational Group	Internal Location	All Employees	Representation		Availability		Gap	Recruitment Area	
		#	#	%	%	#	#		
Total		134	32	23.9 %	25.9 %	36	-4		

Total may not equal sum of components due to rounding.

Sources: 2016 Census and employer's internal data



Workforce Analysis - Detailed Report

Date: 2019-03-06

Aboriginal Peoples

		Aboriginal Peoples							
Employment Equity Occupational Group	Internal Location	All Employees	Repres	entation	Availa	ability Gap		Recruitment Area	
		#	#	%	%	#	#		
01 : Senior Managers	National	4	0	0.0 %	3.2 %	0	0	National	
02 : Middle and Other Managers	National	17	0	0.0 %	2.7 %	0	0	National	
03 : Professionals		27	0	0.0 %	1.3 %	0	0		
1121 : Human resources professionals	National	1	0	0.0 %	3.1 %	0	0	National	
2131 : Civil engineers	National	15	0	0.0 %	1.4 %	0	0	National	
2132 : Mechanical engineers	National	1	0	0.0 %	1.0 %	0	0	National	
2144 : Geological engineers	National	9	0	0.0 %	0.9 %	0	0	National	
4163 : Business development officers and marketing researchers and consultants	National	1	0	0.0 %	2.0 %	0	0	National	
04 : Semi-Professionals and Technicians		77	0	0.0 %	2.1 %	2	-2		
2221 : Biological technologists and technicians	Ontario	3	0	0.0 %	2.0 %	0	0	Ontario	
231 : Civil engineering technologists and technicians	British Columbia	6	0	0.0 %	3.9 %	0	0	British Columbia	
231 : Civil engineering technologists and technicians	Ontario	56	0	0.0 %	1.9 %	1	-1	Ontario	
231 : Civil engineering technologists and technicians	Québec	2	0	0.0 %	1.8 %	0	0	Québec	
232 : Mechanical engineering technologists and technicians	Ontario	2	0	0.0 %	1.7 %	0	0	Ontario	
2253 : Drafting technologists and technicians	British Columbia	2	0	0.0 %	2.0 %	0	0	British Columbia	
2253 : Drafting technologists and technicians	Québec	1	0	0.0 %	1.0 %	0	0	Québec	
2263 : Inspectors in public and environmental health and occupational health and safety	Ontario	5	0	0.0 %	3.0 %	0	0	Ontario	
05 : Supervisors		2	0	0.0 %	0.9 %	0	0		
Employment Equity Occupational Group	Toronto	2	0	0.0 %	0.9 %	0	0	Toronto	
7 : Administrative and Senior Clerical Personnel		7	0	0.0 %	1.2 %	0	0		
Employment Equity Occupational Group	Toronto	5	0	0.0 %	0.8 %	0	0	Toronto	
Employment Equity Occupational Group	Vancouver	2	0	0.0 %	2.1 %	0	0	Vancouver	



Workforce Analysis - Detailed Report

Date: 2019-03-06

Aboriginal Peoples

		Aboriginal Peoples							
Employment Equity Occupational Group	Internal Location	All Employees Representation		Availability		Gap	Recruitment Area		
		#	#	%	%	#	#		
Total		134	0	0.0 %	2.0 %	2	-2		

Total may not equal sum of components due to rounding.

Sources: 2016 Census and employer's internal data



Workforce Analysis - Detailed Report

Date: 2019-03-06

Members of Visible Minorities

		Members of Visible Minorities						
Employment Equity Occupational Group	Internal Location	All Employees	•	sentation		lability	Gap	Recruitment Area
		#	#	%	%	#	#	
01 : Senior Managers	National	4	1	25.0 %	11.5 %	0	1	National
02 : Middle and Other Managers	National	17	3	17.6 %	17.6 %	3	0	National
03 : Professionals		27	9	33.3 %	26.6 %	7	2	
1121 : Human resources professionals	National	1	0	0.0 %	16.7 %	0	0	National
2131 : Civil engineers	National	15	6	40.0 %	30.0 %	5	1	National
2132 : Mechanical engineers	National	1	0	0.0 %	30.7 %	0	0	National
2144 : Geological engineers	National	9	3	33.3 %	21.7 %	2	1	National
4163 : Business development officers and marketing researchers and consultants	National	1	0	0.0 %	25.7 %	0	0	National
04 : Semi-Professionals and Technicians		77	37	48.1 %	23.0 %	18	19	
2221 : Biological technologists and technicians	Ontario	3	0	0.0 %	26.7 %	1	-1	Ontario
2231 : Civil engineering technologists and technicians	British Columbia	6	1	16.7 %	20.2 %	1	0	British Columbia
2231 : Civil engineering technologists and technicians	Ontario	56	28	50.0 %	23.7 %	13	15	Ontario
2231 : Civil engineering technologists and technicians	Québec	2	2	100.0 %	8.1 %	0	2	Québec
2232 : Mechanical engineering technologists and technicians	Ontario	2	1	50.0 %	26.2 %	1	0	Ontario
2253 : Drafting technologists and technicians	British Columbia	2	1	50.0 %	38.9 %	1	0	British Columbia
2253 : Drafting technologists and technicians	Québec	1	1	100.0 %	9.5 %	0	1	Québec
2263 : Inspectors in public and environmental health and occupational health and safety	Ontario	5	3	60.0 %	18.0 %	1	2	Ontario
05 : Supervisors		2	1	50.0 %	51.5 %	1	0	
Employment Equity Occupational Group	Toronto	2	1	50.0 %	51.5 %	1	0	Toronto
07 : Administrative and Senior Clerical Personnel		7	1	14.3 %	40.4 %	3	-2	
Employment Equity Occupational Group	Toronto	5	1	20.0 %	40.6 %	2	-1	Toronto
Employment Equity Occupational Group	Vancouver	2	0	0.0 %	39.9 %	1	-1	Vancouver



Workforce Analysis - Detailed Report

Date: 2019-03-06

Members of Visible Minorities

Employment Equity Occupational Group		Members of Visible Minorities						
	Internal Location	All Employees	Representation		Availability		Gap	Recruitment Area
		#	#	%	%	#	#	
					24.204			_
Total		134	52	38.8 %	24.0 %	32	20	

Total may not equal sum of components due to rounding.

Sources: 2016 Census and employer's internal data



Workforce Analysis - Detailed Report

Date: 2019-03-06

Persons with Disabilities

	Persons with Disabilities							
Employment Equity Occupational Group	Internal Location	All Employees	Repres	entation	Avai	lability	Gap	Recruitment Area
		#	#	%	%	#	#	
01/02 : Managers	National	21	0	0.0 %	5.0 %	1	-1	National
03 : Professionals	National	27	1	3.7 %	8.9 %	2	-1	National
04 : Semi-Professionals and Technicians	National	77	2	2.6 %	7.6 %	6	-4	National
05 : Supervisors	National	2	0	0.0 %	27.5 %	1	-1	National
07 : Administrative and Senior Clerical Personnel	National	7	1	14.3 %	10.0 %	1	0	National
Total		134	4	3.0 %	7.9 %	11	-7	
1001		104	7	0.0 /0	1.5 70	11	-,	

Total may not equal sum of components due to rounding.

Sources: 2017 Canadian Survey on Disability and employer's internal data



Workforce Analysis - Detailed Report

Date: 2019-03-06

WFA Defaults - Women, Aboriginal Peoples and Visible Minorities

Employment Equity Occupational Group	Perform Analysis By	Recruitment Area
01 : Senior Managers	EEOG	National
02 : Middle and Other Managers	EEOG	National
03 : Professionals	NOC	National
04 : Semi-Professionals and Technicians	NOC	Provincial
05 : Supervisors	EEOG	CMA
07 : Administrative and Senior Clerical Personnel	EEOG	CMA



Workforce Analysis - Detailed Report

Date: 2019-03-06

WFA Defaults - Persons with Disabilities

Employment Equity Occupational Group	Perform Analysis By	Recruitment Area
01/02 : Managers	EEOG	National
03 : Professionals	EEOG	National
04 : Semi-Professionals and Technicians	EEOG	National
05 : Supervisors	EEOG	National
07 : Administrative and Senior Clerical Personnel	EEOG	National



Workforce Analysis - Summary Report

Date: 2019-03-06

Women

	Women						
Employment Equity Occupational Group	All Employees	Repres	entation	Avai	ability	Gap	
	#	#	%	%	#	#	
01 : Senior Managers	4	0	0.0 %	27.6 %	1	-1	
02 : Middle and Other Managers	17	3	17.6 %	39.4 %	7	-4	
03 : Professionals	27	5	18.5 %	20.8 %	6	-1	
04 : Semi-Professionals and Technicians	77	16	20.8 %	19.2 %	15	1	
05 : Supervisors	2	1	50.0 %	52.0 %	1	0	
07 : Administrative and Senior Clerical Personnel	7	7	100.0 %	79.0 %	6	1	
Total	134	32	23.9 %	25.9 %	36	-4	



Workforce Analysis - Summary Report

Date: 2019-03-06

Aboriginal Peoples

			Aborig	ginal Peoples			
Employment Equity Occupational Group	All Employees	Repres	entation	Availa	ability	Gap	
	#	#	%	%	#	#	
01 : Senior Managers	4	0	0.0 %	3.2 %	0	0	_
02 : Middle and Other Managers	17	0	0.0 %	2.7 %	0	0	
03 : Professionals	27	0	0.0 %	1.3 %	0	0	
04 : Semi-Professionals and Technicians	77	0	0.0 %	2.1 %	2	-2	
05 : Supervisors	2	0	0.0 %	0.9 %	0	0	
07 : Administrative and Senior Clerical Personnel	7	0	0.0 %	1.2 %	0	0	
Total	134	0	0.0 %	2.0 %	2	-2	



Workforce Analysis - Summary Report

Date: 2019-03-06

Members of Visible Minorities

			Members o	f Visible Min	orities	
Employment Equity Occupational Group	All Employees	Repres	entation	Avai	lability	Gap
	#	#	%	%	#	#
01 : Senior Managers	4	1	25.0 %	11.5 %	0	1
02 : Middle and Other Managers	17	3	17.6 %	17.6 %	3	0
03 : Professionals	27	9	33.3 %	26.6 %	7	2
04 : Semi-Professionals and Technicians	77	37	48.1 %	23.0 %	18	19
05 : Supervisors	2	1	50.0 %	51.5 %	1	0
07 : Administrative and Senior Clerical Personnel	7	1	14.3 %	40.4 %	3	-2
Total	134	52	38.8 %	24.0 %	32	20



Workforce Analysis - Summary Report

Date: 2019-03-06

Persons with Disabilities

			Persons	with Disabili	ities		
Employment Equity Occupational Group	All Employees	Repres	entation	Avai	ilability	Gap	
	#	#	%	%	#	#	
01/02 : Managers	21	0	0.0 %	5.0 %	1	-1	
03 : Professionals	27	1	3.7 %	8.9 %	2	-1	
04 : Semi-Professionals and Technicians	77	2	2.6 %	7.6 %	6	-4	
05 : Supervisors	2	0	0.0 %	27.5 %	1	-1	
07 : Administrative and Senior Clerical Personnel	7	1	14.3 %	10.0 %	1	0	
Total	134	4	3.0 %	7.9 %	11	-7	



Workforce Analysis - Summary Report

Date: 2019-03-06

WFA Defaults - Women, Aboriginal Peoples and Visible Minorities

Employment Equity Occupational Group	Perform Analysis By	Recruitment Area
01 : Senior Managers	EEOG	National
02 : Middle and Other Managers	EEOG	National
03 : Professionals	NOC	National
04 : Semi-Professionals and Technicians	NOC	Provincial
05 : Supervisors	EEOG	CMA
07 : Administrative and Senior Clerical Personnel	EEOG	CMA



Workforce Analysis - Summary Report

Date: 2019-03-06

WFA Defaults - Persons with Disabilities

Employment Equity Occupational Group	Perform Analysis By	Recruitment Area
01/02 : Managers	EEOG	National
03 : Professionals	EEOG	National
04 : Semi-Professionals and Technicians	EEOG	National
05 : Supervisors	EEOG	National
07 : Administrative and Senior Clerical Personnel	EEOG	National



Data from First	/Previous Wor	kforce Analysis	Data from Sul	osequent/Curr Analysis	ent Workforce
1	1	\	\	1	\

Data from Fi	rst/Previous Workf	orce Analysis
YYYY	MM	DD
2019	03	06

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18																																																											3																													
8																																																											4																													

		,	Гable 1: Women	
		First/Pr	evious Workforce A	inalysis
E1		All Employees	Won	nen
empo	oyment Equity Occupational Group (EEOG)		Representation	Availability*
		#	#	%
01	Senior Managers	4	0	27.6
02	Middle & Other Managers	17	3	39.4
03	Professionals	27	5	20.8
04	Semi-Professionals & Technicians	77	16	19.2
05	Supervisors	2	1	52.0
06	Supervisors: Crafts & Trades	0	0	0.0
07	Administrative & Senior Clerical Personnel	7	7	79.0
08	Skilled Sales & Service Personnel	0	0	0.0
09	Skilled Crafts & Trades Workers	0	0	0.0
10	Clerical Personnel	0	0	0.0
11	Intermediate Sales & Service Personnel	0	0	0.0
12	Semi-Skilled Manual Workers	0	0	0.0
13	Other Sales & Service Personnel	0	0	0.0
14	Other Manual Workers	0	0	0.0
Total	•	134	32	25.9

	Table 5: Women	
Subsequent	/Current Workfore	e Analysis
All Employees	Won	ien
	Representation	Availability*
#	#	%
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0

* Source:			
2011 Nationa	l Household Su	rvey	

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Federal Contractors Program Achievement Repor	t
Part 1: Workforce Analysis	
McIntosh Perry Limited	
2019-03-06	

Data from First	/Previous Wor	kforce Analysis
	\	\

Data from Si	absequent/Curr Analysis	ent Workforce
1	Ţ	Ţ

Data from Fi	rst/Previous Work	orce Analysis
YYYY	MM	DD
2019	03	06

Data from Subse	quent/Current Wo	orkforce Analysis
YYYY	MM	DD
0	0	0

		Table	2: Aboriginal Po	eoples							
		First/Previous Workforce Analysis									
F1	TEOC	All Employees	Aborigina	l Peoples							
empo	oyment Equity Occupational Group (EEOG)		Representation	Availability*							
		#	#	⁶ / ₀							
01	Senior Managers	4	0	3.2							
02	Middle & Other Managers	17	0	2.7							
03	Professionals	27	0	1.3							
04	Semi-Professionals & Technicians	77	0	2.1							
05	Supervisors	2	0	0.9							
06	Supervisors: Crafts & Trades	0	0	0.0							
07	Administrative & Senior Clerical Personnel	7	0	1.2							
08	Skilled Sales & Service Personnel	0	0	0.0							
09	Skilled Crafts & Trades Workers	0	0	0.0							
10	Clerical Personnel	0	0	0.0							
11	Intermediate Sales & Service Personnel	0	0	0.0							
12	Semi-Skilled Manual Workers	0	0	0.0							
13	Other Sales & Service Personnel	0	0	0.0							
14	Other Manual Workers	0	0	0.0							
Total		134	0	2.0							

Table 6: Aboriginal Peoples										
Subsequent/Current Workforce Analysis										
All Employees	Aboriginal Peoples									
	Representation	Availability*								
#	#	%								
0	0	0.0								
0	0	0.0								
0	0	0.0								
0	0	0.0								
0	0	0.0								
0	0	0.0								
0	0	0.0								
0	0	0.0								
0	0	0.0								
0	0	0.0								
0	0	0.0								
0	0	0.0								
0	0	0.0								
0	0	0.0								
0	0	0.0								

* Source:	
2011 National Household Survey	

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Federal Contractors Program Achievement Repor	t
Part 1: Workforce Analysis	
McIntosh Perry Limited	
2019-03-06	

Data from Fir	st/Previous Wor	kforce Analysis	
1	1	↓	

Data from Su	bsequent/Curre Analysis	ent Workforce
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Data from Fi	rst/Previous Workt	force Analysis
YYYY	MM	DD
2019	03	06

Data from Subse	quent/Current Wo	orkforce Analysis
YYYY	MM	DD
0	0	0

		Table 3: Members of Visible Minorities First/Previous Workforce Analysis						
Employment Equity Occupational Group (EEOG)		All Employees	Members of Vis	ible Minorities				
			Representation	Availability*				
		#	#	%				
01	Senior Managers	4	1	11.5				
02	Middle & Other Managers	17	3	17.6				
03	Professionals	27	9	26.6				
04	Semi-Professionals & Technicians	77	37	23.0				
05	Supervisors	2	1	51.5				
06	Supervisors: Crafts & Trades	0	0	0.0				
07	Administrative & Senior Clerical Personnel	7	1	40.4				
08	Skilled Sales & Service Personnel	0	0	0.0				
09	Skilled Crafts & Trades Workers	0	0	0.0				
10	Clerical Personnel	0	0	0.0				
11	Intermediate Sales & Service Personnel	0	0	0.0				
12	Semi-Skilled Manual Workers	0	0	0.0				
13	Other Sales & Service Personnel	0	0	0.0				
14	Other Manual Workers	0	o	0.0				
Total	'	134	52	24.0				

Table 7: Members of Visible Minorities						
Subsequent/Current Workforce Analysis						
All Employees	Members of Visible Minorities					
	Representation	Availability*				
#	#	%				
0	0	0.0				
0	0	0.0				
0	0	0.0				
0	0	0.0				
0	0	0.0				
0	0	0.0				
0	0	0.0				
0	0	0.0				
0	0	0.0				
0	0	0.0				
0	0	0.0				
0	0	0.0				
0	0	0.0				
0	0	0.0				
0	0	0.0				

* Source:		
	nal Household Sur	

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0											

Federal Contractors Program Achievement Report	t
Part 1: Workforce Analysis	
McIntosh Perry Limited	
2019-03-06	

Data from First	Previous Wor	kforce Analysis	Data from Sul	bsequent/Curr Analysis	ent Workforce
	1	\	1	1	1

2019	03	06
YYYY	MM	DD
Data from Fi	rst/Previous World	force Analysis

Data from Subse	quent/Current Wo	rkforce Analysis
YYYY	MM	DD
0	0	0

		Table 4:	Persons with Dis	sabilities				
		First/Previous Workforce Analysis						
Fundament Familia Occupational Comme (FFOC)		All Employees	Persons with	Disabilities				
rmbio	yment Equity Occupational Group (EEOG)		Representation	Availability*				
		#	#	%				
01/02	Managers	21	0	5.0				
03	Professionals	27	1	8.9				
04	Semi-Professionals & Technicians	77	2	7.6				
05	Supervisors	2	0	27.5				
06	Supervisors: Crafts & Trades	0	0	0.0				
07	Administrative & Senior Clerical Personnel	7	1	10.0				
08	Skilled Sales & Service Personnel	0	0	0.0				
09	Skilled Crafts & Trades Workers	0	0	0.0				
10	Clerical Personnel	0	0	0.0				
11	Intermediate Sales & Service Personnel	0	0	0.0				
12	Semi-Skilled Manual Workers	0	0	0.0				
13	Other Sales & Service Personnel	0	0	0.0				
14	Other Manual Workers	0	0	0.0				
Total		134	4	7.9				

* Source	::			
2012 Car	nadian Sur	vey on Disa	ability	

Table 8:	Persons with Dis	abilities
Subsequent	/Current Workfore	e Analysis
All Employees	Persons with	Disabilities
	Representation	Availability*
#	#	%
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0
0	0	0.0

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8	8			8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	2	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	2	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	2	8	8	8	8	8	8	2	Š
																				8	Ø			8	8		8	×	×		8	8	8	8		×		8		8					8		8	8	8		×					×							X							×		8		8				8		×					8

Start	Date of Flow	/ Data
YYYY	MM	DD
2019	03	06

End I	Date of Flow	Data
YYYY	MM	DD
0	0	0

Data from Form 4 - Employees Hired

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Data from Form 5 - Employees Promoted

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		Table 1:	Women	
	Full-time	/ National	Part-time	/ National
Employment Equity Occupational Group (EEOG)	All Employees Hired	Women Hired	All Employees Hired	Women Hired
	#	#	#	#
01 Senior Managers	0	0	0	0
02 Middle & Other Managers	0	0	0	0
03 Professionals	0	0	0	0
04 Semi-Professionals & Technicians	0	0	0	0
05 Supervisors	0	0	0	0
06 Supervisors: Crafts & Trades	0	0	0	0
07 Administrative & Senior Clerical Personnel	0	0	0	0
08 Skilled Sales & Service Personnel	0	0	0	0
09 Skilled Crafts & Trades Workers	0	0	0	0
10 Clerical Personnel	0	0	0	0
11 Intermediate Sales & Service Personnel	0	0	0	0
12 Semi-Skilled Manual Workers	0	0	0	0
13 Other Sales & Service Personnel	0	0	0	0
14 Other Manual Workers	0	0	0	0

Total

Full-time /	National	Part-time	National
All Employees Promoted	Women Promoted	All Employees Promoted	Women Promoted
#	#	#	#
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

↓	↓	1	↓
	Table 9:	Women	
Full-time	/ National	Part-time	/ National
All Employees Terminated	Women Terminated	All Employees Terminated	Women Terminated
#	#	#	#
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	o	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Data from Form 6 - Employees

Terminated

Start	Date of Flow	Data
YYYY	MM	DD
2019	03	06

VVVV	Date of Flow	aa
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Data from Form 4 - Employees Hired

- Employees Data

2019-03-06

Data from Form 5 - Employees Promoted

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	Tab	ole 2: Abor	iginal Pec	ples
	Full-time	/ National	Part-time	/ National
Employment Equity Occupational Group (EEOG)	All Employees Hired	Aboriginal Peoples Hired	All Employees Hired	Aboriginal Peoples Hired
	#	#	#	#
01 Senior Managers	0	0	0	0
02 Middle & Other Managers	0	0	0	0
03 Professionals	0	0	0	0
04 Semi-Professionals & Technicians	0	0	0	0
05 Supervisors	0	0	0	0
06 Supervisors: Crafts & Trades	0	0	0	0
07 Administrative & Senior Clerical Personnel	0	0	0	0
08 Skilled Sales & Service Personnel	0	0	0	0
09 Skilled Crafts & Trades Workers	0	0	0	0
10 Clerical Personnel	0	0	0	0
11 Intermediate Sales & Service Personnel	0	0	0	0
12 Semi-Skilled Manual Workers	0	0	0	0
13 Other Sales & Service Personnel	0	0	0	0
14 Other Manual Workers	0	0	0	0
Total	0	0	0	0

Full-time /	/ National	Part-time	/ National
All Employees Promoted	Aboriginal Peoples Promoted	All Employees Promoted	Aboriginal Peoples Promoted
#	#	#	#
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Tabl	e 10: Abo	riginal Pec	ples
Full-time	/ National	Part-time	/ National
All Employees Terminated	Aboriginal Peoples Terminated	All Employees Terminated	Aboriginal Peoples Terminated
#	#	#	#
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Federal Contractors Program Achievement Report

Part 2: Flow Data Analysis

McIntosh Perry Limited

2019-03-06

Start	Date of Flov	Data
YYYY	MM	DD
2019	03	06

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Data from Form 4 - Employees Hired Data from Form 5 - Employees Promoted

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Data from Form 6 - Employees Terminated

	Table	3: Persons	with Disa	bilities
	Full-time	/ National	Part-time	/ National
Employment Equity Occupational Group (EEOG)	All Employees Hired	Persons with Disabilities Hired	All Employees Hired	Persons with Disabilities Hired
	#	#	#	#
01 Senior Managers	0	0	0	0
02 Middle & Other Managers	0	0	0°	0
03 Professionals	0	0	0°	0
04 Semi-Professionals & Technicians	0	0	0°	0
05 Supervisors	0	0	0°	0
06 Supervisors: Crafts & Trades	0	0	0°	0
07 Administrative & Senior Clerical Personnel	0	0	0°	0
08 Skilled Sales & Service Personnel	0	0	0	0
09 Skilled Crafts & Trades Workers	0	0	0	0
10 Clerical Personnel	0	0	0	0
11 Intermediate Sales & Service Personnel	0	0	0	0
12 Semi-Skilled Manual Workers	0	0	0	0
13 Other Sales & Service Personnel	0	0	0	0
14 Other Manual Workers	0	0	0	0

Total

Full-time	/ National	Part-time	/ National
All Employees Promoted	Persons with Disabilities Promoted	All Employees Promoted	Persons with Disabilities Promoted
#	#	#	#
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Table 1	1: Persons	s with Disa	abilities
Full-time	/ National	Part-time	/ National
All Employees Terminated	Persons with Disabilities Terminated	All Employees Terminated	Persons with Disabilities Terminated
#	#	#	#
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Start	Date of Flov	V Data
YYYY	MM	DD
2019	03	06

End I	Date of Flow	Data
YYYY	MM	DD
0	0	0

Data from Form 4 - Employees Hired

Data from Form 5 - Employees Promoted $\overline{\downarrow}$

		•	•	₩	•						
		Table 4:	Members o	of Visible N	Ainorities						
		Full-time	/ National	Part-time / National							
	ployment Equity Occupational Group EOG)	All Employees Hired	Members of Visible Minorities Hired	All Employees Hired	Members of Visible Minorities Hired						
		#	#	#	#						
01	Senior Managers	0	0	0	0						
02	Middle & Other Managers	0	0	0	0						
03	Professionals	0	0	0	0						
04	Semi-Professionals & Technicians	0	0	0	0						
05	Supervisors	0	0	0	0						
06	Supervisors: Crafts & Trades	0	0	0	0						
07	Administrative & Senior Clerical Personnel	0	0	0	0						
08	Skilled Sales & Service Personnel	0	0	0	0						
09	Skilled Crafts & Trades Workers	0	0	0	0						
10	Clerical Personnel	0	0	0	0						
11	Intermediate Sales & Service Personnel	0	0	0	0						
12	Semi-Skilled Manual Workers	0	0	0	0						
13	Other Sales & Service Personnel	0	0	0	0						
14	Other Manual Workers	0	0	0	0						
_											

Total

Full-time	/ National	Part-time	/ National
All Employees Promoted	Members of Visible Minorities Promoted	All Employees Promoted	Members of Visible Minorities Promoted
#	#	#	#
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Table 12:	Members	of Visible [Minorities
Full-time	/ National	Part-time	/ National
All Employees Terminated	Members of Visible Minorities Terminated	All Employees Terminated	Members of Visible Minorities Terminated
#	#	#	#
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Federal Contractors Program Achievement Report												
Part 3: Goals												
McIntosh Perry Limited												
2019-03-06												

									Data 1	or First/P	revious (Goals							
A B	С	D	Е	F	G	Н	I	J	K	L	М	N	0	P	Q	R	s	Т	U
Data sources:	From Workforce Analysis	From Workforce Analysis [†]	Data Entry	C x E x 3	From Flow Data Analysis & Workforce Analysis‡	Data Entry	СхНх3	F+I	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JхР	Data Entry	From Workforce Analysis	From Workforce Analysis	(K - M + O) - ((C + F) x Q)	K ÷ C	(K - M + O) ÷ (C + F)
		1	1	1	1	1	1	↓	\	1	1	1	↓	↓		1	1		1
										Table 1:									
									First/	Previous Sh	ort-term G	oals							
				All En	ployees										omen				1
	Number	Grev	vth (New Posi	tions)	Turnover (R	eplacement of Employees)	f Terminated		Number	Turnover (Re	eplacement of	Hires		r Goals					
Employment Equity						· · · · · · · · · · · · · · · · · · ·		Anticipated		Terminated		Required		n - To	Present		Projected	Present	Projected
Occupational Group (EEOG)	YYYY-MM-DD	Actual	Proj	jected T	Actual	Proj	jected T	Hires Over 3 Years	YYYY-MM-DD	 		Over 3	YYYY	- YYYY	Availability	Present Gap	Gap	Representation	Representation in 3 Years
	2019-03-06	Annually	Annually	Over 3 Years	Annually	Annually	Over 3 Years		2019-03-06	Annually	Over 3 Years	Years	2019	2022					
	#	%	%	#	%	%	#	#	#	%	#	#	#	%	%	#	#	%	%
01 Senior Managers	4	-100.0%	0.0%	0	0.0%	0.0%	C	C	0	0.0%	0	1	(27.6%	27.6%	-1	-1	0.0%	0.0%
02 Middle & Other Managers	17	-100.0%	3.0%	2	0.0%	3.0%	2	. 4	∤ 3	3.0%	0	4	2	39.4%	39.4%	-4	-2	17.6%	
03 Professionals	27	-100.0%	5.0%	8	0.0%	5.0%	8	. 8	5	5.0%	1	2	2	20.8%		-1	0	18.5%	
04 Semi-Professionals & Tech	77	-100.0%	5.0%	12		5.0%	12	24	16	5.0%	2	3			19.2%	1	-3	20.8%	
05 Supervisors	2	-100.0%	1.0%	0	0.0%	1.0%	C) 1	1.0%	0	0)	52.0%	0	0	50.0%	50.0%
06 Supervisors: Crafts & Trades	0	0.0%		0	0.0%		C	ol c	0	0.0%	0	0)	0.0%	0	0	#DIV/0!	#DIV/0!
07 Administrative & Sr Clerical	7	-100.0%	1.0%	0	0.0%	1.0%	C		7	1.0%	0	-1	()	79.0%	1	1	100.0%	100.0%
08 Skilled Sales & Service	0	0.0%		0	0.0%		C	Y C	0	0.0%	0	0	()	0.0%	0	0	#DIV/0!	#DIV/0!
09 Skilled Crafts & Trades	0	0.0%		0	0.0%		C	ol c	0	0.0%	0	0	()	0.0%	0	0	#DIV/0!	#DIV/0!
10 Clerical Personnel	0	0.0%		0	0.0%		C	Y C	0	0.0%	0	0)	0.0%	0	0	#DIV/0!	#DIV/0!
11 Intermediate Sales & Service	0	0.0%		0	0.0%		C	Y C	0	0.0%	0	0	1 ()	0.0%	0	0	#DIV/0!	#DIV/0!
12 Semi-Skilled Manual	0	0.0%		0	0.0%		0	9	0	0.0%	0	0)	0.0%	0	0	#DIV/0!	#DIV/0!
13 Other Sales & Service	0	0.0%		0	0.0%		0] 0	0.0%	0	0	1 9		0.0%	0	0	#DIV/0!	#DIV/0!
14 Other Manual Workers	0	0.0%	0.50	0	0.0%	0.70	0	1 2	0	0.0%	0	0	1 .	25.9%	0.0%	0	0	#DIV/0!	#DIV/0!
Total	134	-100.0%	2.5%	10	0.0%	2.5%	10	1 20) 32	1 2.5%	1 2	1 7	1 5	1 25.9%	25.9%	-3	-2	23.9%	24.3%

- † Calculated by using the following formula: ((Current number of employees from Workforce Analysis + Previous number of employees from Workforce Analysis)¹³ 1) x 100.
- Calculated by using the following formula: (Terminated full-time employees from Flow Data Analysis + Terminated part-time employees from Flow Data Analysis) ÷ ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) ÷ 2) x 100.

					Table 2: Women
Employment Equity		Wom	en		
Occupational Group (EEOG)	Short-ter	m Goals	Long-ter	m Goals	Comments
•	#	%	#	%	
01 Senior Managers		27.6			In the event there is an opportunity to fill a role in Senior Management, either through attrition or retirement, the company will look to find a qualified female candidate. The company will continue to
02 Middle & Other Managers		39.4		39,4	The company will make an effort to develop women from within and expand its outreach to networks geared to attract women
03 Professionals		20.8		20.8	The company will continue to recruit and retain women in this occupational group
04 Semi-Professionals & Tech					No representation gap in thia area, the company will continue to recruit and retain women in this occupational group
05 Supervisors					No anticipated growth or turnover in this area, and no representation gap
06 Supervisors: Crafts & Trades					
07 Administrative & Sr Clerical					No anticipated growth or turnover in this area, and no representation gap
08 Skilled Sales & Service					
09 Skilled Crafts & Trades					
10 Clerical Personnel					
11 Intermediate Sales & Service					
12 Semi-Skilled Manual					
13 Other Sales & Service					
14 Other Manual Workers					
Total	10	39.7	7		

									Data i	or First/P	revious (Toals							
A B	С	D	E	F	G	Н	I	J	K	L	М	N	О	P	Q	R	S	Т	U
Data sources:	From Workforce Analysis	From Workforce Analysis [†]	Data Entry	C x E x 3	From Flow Data Analysis & Workforce Analysis [‡]	Data Entry	СхНх3	F + I	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JxP	Data Entry	From Workforce Analysis	From Workforce Analysis	(K - M + O) - ((C + F) x Q)	K ÷ C	(K - M + O) ÷ (C + F)
		↓			→		↓		<u> </u>	<u> </u>	<u> </u>	<u> </u>	↓	↓	↓	↓		↓	<u>\</u>
										e <mark>3: Abori</mark> Previous Sb									
				All E-	aployees				FIFSU	Previous Sn	iort-term G	oais		Aborioi	nal Peoples				
				Auto	Turnover (Re			I				1	3 Year	~	nai i copies				
	Number	Gron	rth (New Posit	tions)		piacement of Employees)	lermmated		Number		eplacement of	Hires	Fron						
Employment Equity	YYYY-MM-DD	Actual	Proi	ected	Actual	Proi	ected	Anticipated Hires Over 3	YYYY-MM-DD	Terminated	Employees)	Required		- YYYY	Present Availability	Present Gap	Projected	Present	Projected Representation in 3
Occupational Group (EEOG)	2019-03-06	Annually	Annually	Over 3	Annually	Annually	Over 3	Years	2019-03-06	Annually	Over 3	Over 3 Years	2019	2022	Availability		Gap	Representation	Vears
		·		Years #		•	Years				Years		#			#	4		
01 Senior Managers	# 4	% -100.0%	% 0.0%	#	0.0%	% 0.0%	# 0	#	#	0.0%	#	#	#	%	3.2%	#	#	%	%
02 Middle & Other Managers	17	-100.0%	5.0%	3	0.0%	5.0%]	6		5.0%	١ ،	1	0		2.7%	0	_1	0.0%	0.0%
03 Professionals	27	-100.0%	5.0%	4	0.0%	5.0%	4	8	ľ	5.0%	Ĭ	0	ő		1.3%	Ĭ	أ أ	0.0%	0.0%
04 Semi-Professionals & Tech	77	-100.0%	5.0%	12	1 8	5.0%	12	24	0	5.0%	0	2	1	2.1%	2.1%	-2	-1	0.0%	1.1%
05 Supervisors	2	-100.0%	0.0%		0.0%	0.0%	0	0	0	0.0%	0	0	0		0.9%	0	0	0.0%	0.0%
06 Supervisors: Crafts & Trades	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
07 Administrative & Sr Clerical	7	-100.0%	1.0%	C	0.0%	1.0%	0	0	0	1.0%	0	0	0		1.2%	0	0	0.0%	0.0%
08 Skilled Sales & Service	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
09 Skilled Crafts & Trades	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
10 Clerical Personnel	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
11 Intermediate Sales & Service	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
12 Semi-Skilled Manual	0	0.0%		(0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
13 Other Sales & Service	0	0.0%		(0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
14 Other Manual Workers	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
Total	134	-100.0%	2.7%	11	0.0%	2.7%	- 11	22	0	2.7%	0	3	0	2.0%	2.0%	-3	-3	0.0%	0.0%

- † Calculated by using the following formula: ((Current number of employees from Workforce Analysis + Previous number of employees from Workforce Analysis)¹³ 1) x 100.
- 4 Caculated by using the following formula: (Terminated full-time employees from Flow Data Analysis + Terminated part-time employees from Flow Data Analysis) ÷ ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) ÷ 2) x 100.

					Table 4: Aboriginal Peoples
Employment Equity		Aborigina	•••••		
Occupational Group (EEOG)	Short-ter	m Goals	Long-te	rm Goals	Comments
•	#	%	Ħ	%	
01 Senior Managers					No anticipated growth or turnover in this area and no representation gap
02 Middle & Other Managers					No representation gap, however, the company will put measures in place to outreach to Aboriginal groups as part of its overall recruitment strategy
03 Professionals					No anticipated growth or turnover in this area and no representation gap
04 Semi-Professionals & Tech		2,1		2.1	The company will look to attract candidates in this area by increasing its outreach efforts.
05 Supervisors					No anticipated growth or turnover in this area and no representation gap
06 Supervisors: Crafts & Trades					
07 Administrative & Sr Clerical					No anticipated growth or turnover in this area and no representation gap
08 Skilled Sales & Service					
09 Skilled Crafts & Trades					
10 Clerical Personnel					
11 Intermediate Sales & Service					
12 Semi-Skilled Manual					
13 Other Sales & Service					
14 Other Manual Workers					
Total	1	2.0	0	0.0	

									Data 1	or First/F	Previous (Goals							
A B	С	D	E	F	G	Н	I	J	К	L	М	N	0	P	Q	R	S	Т	U
Data sources:	From Workforce Analysis	From Workforce Analysis [†]	Data Entry	C x E x 3	From Flow Data Analysis & Workforce Analysis [‡]	Data Entry	C x H x 3	F+1	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JхР	Data Entry	From Workforce Analysis	From Workforce Analysis	(K - M + O) - ((C + F) x Q)	K ÷ C	(K - M + O) ÷ (C + F)
r	↓	↓			↓	↓	↓	↓				<u></u>	↓	↓	↓	↓	↓	↓	↓
										Persons Previous Sh									
				All Es	iployees				PIPSU	Previous St	iori-term G	oais		Donococcus	th Disabilitie				
				An En	· ·								1 V.	r Goals	и різавине	S 			ı
	Number	Grow	th (New Posit	tions)	Turnover (Re	eplacement of Employees)	Terminated		Number		eplacement of	Hires		r Goats n - To					
mployment Equity	YYYY-MM-DD	Actual	Proi	ected	Actual	,	ected	Anticipated Hires Over 3	YYYY-MM-DD	Terminated	Employees)	Required		- YYYY	Present	Present Gap	Projected	Present	Projected Representation in 3
Occupational Group (EEOG)		7111111		Over 3		,	Over 3	Years			Over 3	Over 3 Years		Ι	Availability		Gap	Representation	Years
	2019-03-06	Annually	Annually	Years	Annually	Annually	Years		2019-03-06	Annually	Years		2019	2022					
	#	%	%	#	%	%	#	#	Ħ	%	Ħ	#	Ħ	%	%	Ħ	Ħ	%	%
01/02 Managers	21	-100.0%	5.0%	3	0.0%	5.0%	3	6	0	5.0%	0	1	0	5.0%	5.0%	-1	-1	0.0%	0.0%
03 Professionals	27	-100.0%	5.0%	4	0.0%	5.0%	4	8	1	5.0%	0	2	1	8.9%	8.9%	-1	-1	3.7%	6.5%
04 Semi-Professionals & Tech	77	-100.0%	5.0%	12		5.0%	12	24	2	5.0%	0	5	2	7.6%	7.6%	-4	-3	2.6%	4.5%
05 Supervisors	2	-100.0%	1.0%	0	0.0%	1.0%	0	0	0	1.0%	0	1	0	27.5%	27.5%	-1	-1	0.0%	0.0%
06 Supervisors: Crafts & Trades	0	0.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
07 Administrative & Sr Clerical	7	-100.0%	1.0%	0	0.0%	1.0%	0	0	1	1.0%	0	0	0		10.0%	0	0	14.3%	14.3%
08 Skilled Sales & Service	0	0.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
09 Skilled Crafts & Trades	0	0.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
10 Clerical Personnel	0	0.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
11 Intermediate Sales & Service	0	0.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
12 Semi-Skilled Manual	0	0.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
13 Other Sales & Service	0	0.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
14 Other Manual Workers	0	0.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
Total	134	-100.0%	3.4%	14	0.0%	3.4%	14	28	4	3.4%	122	8	2	7.9%	7.9%	-7	-6	3.0%	4.1%

- † Calculated by using the following formula: ((Current number of employees from Workforce Analysis + Previous number of employees from Workforce Analysis) 1) x 100.
- Calculated by using the following formula: (Terminated full-time employees from Flow Data Analysis + Terminated part-time employees from Flow Data Analysis) ÷ ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) ÷ 2) x 100.

workforce Analysis) = 2) x 10	U.				
					Table 6: Persons with Disabilities
F	Pe	ersons with	Disabilities		
Employment Equity Occupational Group (EEOG)	Short-teri	m Goals	Long-ter	m Goals	Comments
Occupational Group (EEOO)	#	%	#	%	
01/02 Managers		5.0		5.0	The company will look to address any long term representation gap in this group by developing outreach strategy and hiring practices which support persons with disabilities
03 Professionals		8.9		8.9	Continue to source, attract, and retain persons with disabilities in all hiring within this occupational group
04 Semi-Professionals & Tech		7.6		7.6	Continue to source, attract, and retain persons with disabilities in all hiring within this occupational group
05 Supervisors		27.5		27.5	Continue to source, attract, and retain persons with disabilities in all hiring within this occupational group
06 Supervisors: Crafts & Trades					
07 Administrative & Sr Clerical					No anticipated growth or turnover in this area and no representation gap
08 Skilled Sales & Service					
09 Skilled Crafts & Trades					
10 Clerical Personnel					
11 Intermediate Sales & Service					
12 Semi-Skilled Manual					
13 Other Sales & Service					
14 Other Manual Workers					
Total	6	11.8	0	0,0	

									Data f	or First/I	revious (Goals							
A B	С	D	E	F	G	Н	I	J	K	L	М	N	О	P	Q	R	s	T	U
Data sources:	From Workforce Analysis	From Workforce Analysis [†]	Data Entry	C x E x 3	From Flow Data Analysis & Workforce Analysis [‡]	Data Entry	CxHx3	F+I	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JxP	Data Entry	From Workforce Analysis	From Workforce Analysis	(K - M + O) - ((C + F) x Q)	K ÷ C	(K - M + O) ÷ (C + F)
·	Ţ	↓	↓	1	↓	1	↓	↓	1	↓	1	1	1	↓	\	↓	1	1	1
									Table 7: M				S						
									First/	Previous Sh	ort-term C	oals							
				All En	ployees				<u> </u>				•		/isible Minori	ties			
	Number	Grev	rth (New Posit	tions)	Turnover (Re		Terminated		Number	Turnover (R	enlacement of		3 Year						
nployment Equity						Employees)		Anticipated		Terminated		Hires Required		ı - To	Present		Projected	Present	Projected
Occupational Group (EEOG)	YYYY-MM-DD	Actual	Proj	ected	Actual	Proj	ected	Hires Over 3 Years	VYYY-MM-DD			Over 3	YYYY	- YYYY	Availability	Present Gap	Gap	Representation	Representation in 3 Years
	2019-03-06	Annually	Annually	Over 3 Years	Annually	Annually	Over 3 Years		2019-03-06	Annually	Over 3 Years	Years	2019	2022					
	#	%	%	#	%	%	#	#	Ħ	%	Ħ	#	Ħ	%	%	#	#	%	%
01 Senior Managers	4	-100.0%	0.0%	0	0.0%	0.0%	0	0	1	0.0%	0	-1	0		11.5%	1	1	25.0%	25.0%
02 Middle & Other Managers	17	-100.0%	5.0%	3	0.0%	5.0%	3	6	3	5.0%	0	1	0		17.6%	0	-1	17.6%	15.0%
03 Professionals	27	-100.0%	5.0%	4	0.0%	5.0%	4	8	9	5.0%	1	0	0		26.6%	2	0	33.3%	25.8%
04 Semi-Professionals & Tech	77	-100.0%	5.0%	12	0.0%	5.0%	12	24	37	5.0%	6	-11	0		23.0%	19	11	48.1%	34.8%
05 Supervisors	2	-100.0%	1.0%	0	0.0%	1.0%	0	0	1	1.0%	0	0	0		51.5%	0	0	50.0%	50.0%
06 Supervisors: Crafts & Trades	0	0.0%		0	0.0%		0	0	1 0	0.0%	0		0		0.0%	0	0	#DIV/0!	#DIV/0
07 Administrative & Sr Clerical	7	-100.0%	1.0%	0	0.0%	1.0%	0	0	1	1.0%	0	2	0	40.4%	40.4%	-2	-2	14.3%	14.3%
08 Skilled Sales & Service	0	0.0%		0	0.0%		0	0	1 0	0.0%	0		1 0		0.0%	0	0		#DIV/0
09 Skilled Crafts & Trades	0	0.0%		0	0.0%		0	"		0.0%	0		1 0		0.0%	0		#DIV/0!	#DIV/0
10 Clerical Personnel 11 Intermediate Sales & Service	0	0.0%		0	0.0%		۱ °	"] "	0.0%	"] "	1 0		0.0% 0.0%	"	"	#DIV/0! #DIV/0!	#DIV/0 #DIV/0
12 Semi-Skilled Manual	0	0.0%		"	0.0%		١ ،	"		0.0%	١] "	1 ,		0.0%	"	"	#DIV/0!	#DIV/0
12 Semi-Skilled Manual 13 Other Sales & Service	"	0.0%		1 0	0.0%		1 ,	"] "	0.0%	"] "	1 ,		0.0%	"	"	#DIV/0! #DIV/0!	#DIV/0 #DIV/0
14 Other Manual Workers	٨	0.0%		"	0.0%			"] ,	0.0%	"] ,] ,		0.0%			#DIV/0!	#DIV/0
	134	-100.0%	2.8%	11	0.0%	2.8%	11	22	52		1	-13	5	24.0%	24.0%	20	18	#DIV/0!	36.6%
Total	134	-100.0%	2.8%	111	0.0%	2.8%	11	L 22	1 52	2.8%	1/2	1 -13	1 3	24.0%	24.0%	1 20	18	38.8%	30.0

- † Calculated by using the following formula: ((Current number of employees from Workforce Analysis + Previous number of employees from Workforce Analysis)¹³ 1) x 100.
- 4 Caculated by using the following formula: (Terminated full-time employees from Flow Data Analysis + Terminated part-time employees from Flow Data Analysis) ÷ ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) ÷ 2) x 100.

					Table 8: Members of Visible Minorities
Employment Equity	Men	ibers of Visi	ble Minori	ties	
Occupational Group (EEOG)	Short-ter	m Goals	Long-ter	rm Goals	Comments
Occupational Group (EEGG)	#	%	#	%	
01 Senior Managers					No anticipated growth or turnover in this area and no representation gap
02 Middle & Other Managers					The company does not have a representation gap in this area, continue to recruit and retain members of visible minorities in this occupational group.
03 Professionals					The company does not have a representation gap in this area, continue to recruit and retain members of visible minorities in this occupational group.
04 Semi-Professionals & Tech					The company does not have a representation gap in this area, continue to recruit and retain members of visible minorities in this occupational group.
05 Supervisors					The company does not have a representation gap in this area, continue to recruit and retain members of visible minorities in this occupational group.
06 Supervisors: Crafts & Trades					
07 Administrative & Sr Clerical		40.4		40,4	Should the company have the opportunity, we will look at our outreach efforts in order to attract qualified candidates from all designated groups
08 Skilled Sales & Service					
09 Skilled Crafts & Trades					
10 Clerical Personnel					
11 Intermediate Sales & Service					
12 Semi-Skilled Manual					
13 Other Sales & Service					
14 Other Manual Workers					
Total	10	24.0	0	0.0	

									Data for	Subseque	nt/Curre	nt Goals							
A B	С	D	Е	F	G	Н	I	J	K	L	М	N	О	P	Q	R	S	T	U
Data sources:	From Workforce Analysis	From Workforce Analysis [†]	Data Entry	C x E x 3	From Flow Data Analysis & Workforce Analysis [‡]	Data Entry	CxHx3	F + I	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JxP	Data Entry	From Workforce Analysis	From Workforce Analysis		K ÷ C	(K - M + O) ÷ (C + F)
·	1	↓	↓	↓	1	1	↓	1	↓	↓	↓	1	1	↓	↓	↓	↓	1	<u>\</u>
										Table 9:									
				AR E-	ployees				Subseque	ent/Current	Short-terr	n Goals		13.	omen				
l				Au Lu						l		1	1 10	r Goals	omen				
	Number	Grev	vth (New Posi	ions)	Turnover (Re	placement o Employees)			Number		eplacement of	Hires		Goals 1 - To					
Employment Equity	YYYY-MM-DD	Actual	Proi	ected	Actual		jected	Anticipated Hires Over 3	YYYY-MM-DD	Terminated	Employees)	Required		- YYYY	Present	Present Gap	Projected	Present	Projected Representation in 3
Occupational Group (EEOG)			<u> </u>	Over 3			Over 3	Years			Over 3	Over 3 Years			Availability		Gap	Representation	Years
	-	Annually	Annually	Years	Annually	Annually	Years		-	Annually	Vears		0	3					
	#	%	%	#	%	%	Ħ	#	Ħ	%	Ħ	#	#	%	%	#	Ħ	%	%
01 Senior Managers	0	-100.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
02 Middle & Other Managers	0	-100.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
03 Professionals	0	-100.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
04 Semi-Professionals & Tech	0	-100.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
05 Supervisors	0	-100.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
06 Supervisors: Crafts & Trades	0	0.0%		0	0.0%		0	0	0	0.0%	0	1 0	0		0.0%	0	0	#DIV/0!	#DIV/0!
07 Administrative & Sr Clerical	0	-100.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
08 Skilled Sales & Service	0	0.0%		0	0.0%		0	0	0	0.0%	0	1 0	0		0.0%	0	0	#DIV/0!	#DIV/0!
09 Skilled Crafts & Trades	0	0.0%		0	0.0%		0	0	0	0.0%	0	1 0	0		0.0%		0	#DIV/0!	#DIV/0!
10 Clerical Personnel	0	0.0%		0	0.0%		0	0	0	0.0%	0	1 0	0		0.0%	0	0	#DIV/0!	#DIV/0!
11 Intermediate Sales & Service	0	0.0%		0	0.0%		0	0	1 0	0.0%	0	1 0	0		0.0%	0	0	#DIV/0!	#DIV/0!
12 Semi-Skilled Manual	0	0.0%		0	0.0%		1 0	0		0.0%		1 0	0		0.0%		0	#DIV/0!	#DIV/0!
13 Other Sales & Service	0	0.0%		0	0.0%] أ	0		0.0%] 0			0.0%	1 0	0	#DIV/0!	#DIV/0!
14 Other Manual Workers	0	-100.0%		0	0.0%		1 0	0	1 0	0.0%	0	0	0		0.0%	0	0	#DIV/0! #DIV/0!	#DIV/0! #DIV/0!
Total	1 0	100.0%		1 0	0.0%		0	- 0	1 0	0.0%	0	1 0	1 0		U.0%	<u>0</u>	0	#DIV/0!	#DIV/0!

- † Calculated by using the following formula: ((Current number of employees from Workforce Analysis + Previous number of employees from Workforce Analysis)¹³ 1) x 100.
- Calculated by using the following formula: (Terminated full-time employees from Flow Data Analysis + Terminated part-time employees from Flow Data Analysis) ÷ ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) ÷ 2) x 100.

Workforce Analysis) = 2) x 10	iO.		
			Table 10: Women
Employment Equity	Won		
Occupational Group (EEOG)	Short-term Goals	Long-term Goals	Comments
	%	%	
01 Senior Managers	0.0	0.0	0
02 Middle & Other Managers	0.0	0.0	
03 Professionals	0.0	0.0	
04 Semi-Professionals & Tech	0.0	0.0	o l
05 Supervisors	0.0	0.0	
06 Supervisors: Crafts & Trades	0.0	0.0	
07 Administrative & Sr Clerical	0.0	0.	0
08 Skilled Sales & Service	0.0	0.0	
09 Skilled Crafts & Trades	0.0	0.0	0
10 Clerical Personnel	0.0	0.	0
11 Intermediate Sales & Service	0.0	0.0	0
12 Semi-Skilled Manual	0.0	0.0	0
13 Other Sales & Service	0.0	0.0	0
14 Other Manual Workers	0.0		
Total	0.0	0.	0

							Data for Subsequent/Current Goals														
A B	С	D	Е	F	G	Н	I	J	K	L	M	N	0	P	Q	R	S	Т	U		
Data sources:	From Workforce Analysis	From Workforce Analysis [†]	Data Entry	C x E x 3	From Flow Data Analysis & Workforce Analysis [‡]	Data Entry	CxHx3	F + I	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JxP	Data Entry	From Workforce Analysis	From Workforce Analysis	(K - M + O) - ((C + F) x Q)	K ÷ C	(K - M + O) ÷ (C + F)		
,	↓		↓		↓		↓	↓	<u></u>		<u> </u>			<u> </u>	→	↓		↓	<u>_</u>		
										11: Abor											
				AB E.	nployees				Subsequ	ent/Current	Snort-tern	1 Goals		Aborio	inal Peoples						
				Auta	Turnover (Re								3 Year	~	inar i copies						
	Number	Gron	rth (New Posi	tions)		placement of Employees)	l I ermmated		Number		eplacement of	Hires	Fron		+				Projected		
Employment Equity	YYYY-MM-DD	Actual	Pro	ected	Actual	Proi	ected	Anticipated Hires Over 3	YYYY-MM-DD	Terminated	Employees)	Required	YYYY	- YYYY	Present Availability	Present Gap	Projected	Present	Representation in 3		
Occupational Group (EEOG)				Over 3	1		Over 3	Years			Over 3	Over 3 Years	_	Γ .	Ауанавшту		Gap	Representation	Vears		
	-	Annually	Annually	Years	Annually	Annually	Years			Annually	Years		0	3							
	#	%	%	ŧi	%	%	#	Ħ	ij	%	Ħ	#	Ħ	%	%	Ħ	Ħ	%	%		
01 Senior Managers	0	-100.0%		(0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!		
02 Middle & Other Managers	0	-100.0%		(0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!		
03 Professionals	0	-100.0%		(0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!		
04 Semi-Professionals & Tech	0	-100.0%		'	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!		
05 Supervisors	0	-100.0%			0.0%		0	٥	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!		
06 Supervisors: Crafts & Trades 07 Administrative & Sr Clerical	0	0.0% -100.0%			0.0%		"	"	0	0.0%	٥	0	0		0.0%	0	0	#DIV/0! #DIV/0!	#DIV/0! #DIV/0!		
08 Skilled Sales & Service	0	0.0%			0.0%		١	١	"	0.0%	١ ٪	0	0		0.0%	"	١	#DIV/0! #DIV/0!	#DIV/0! #DIV/0!		
09 Skilled Crafts & Trades	0	0.0%			0.0%		"	"	"	0.0%		0	0		0.0%	"	"	#DIV/0! #DIV/0!	#DIV/0! #DIV/0!		
10 Clerical Personnel	0	0.0%			0.0%		١	"	"	0.0%	١	0	0		0.0%	"	١	#DIV/0! #DIV/0!	#DIV/0! #DIV/0!		
11 Intermediate Sales & Service	0	0.0%		1 7	0.0%		۱ ،	۱ °	"	0.0%	١ ٪	0	0		0.0%	"	١	#DIV/0! #DIV/0!	#DIV/0!		
12 Semi-Skilled Manual	0	0.0%		1 6	0.0%		1 0	١	۱ °	0.0%	١ ،		0		0.0%	0	l 0	#DIV/0!	#DIV/0!		
13 Other Sales & Service	0	0.0%		1 6	0.0%		آ آ	۱	آ آ	0.0%	آ ا	0	0		0.0%	۱	ا ا	#DIV/0!	#DIV/0!		
14 Other Manual Workers	0	0.0%		1 6	0.0%		ا ،	١ ٥	۱ °	0.0%	آ ا	٥	0		0.0%	I 0	ا ا	#DIV/0!	#DIV/0!		
1. Cinci Mandai Workers		-100.0%		<u> </u>	0.0%		<u> </u>	<u> </u>	- ·	0.0%		v			0.0%	<u> </u>	· ·	//D11//0:	#DIV/0!		

- † Calculated by using the following formula: ((Current number of employees from Workforce Analysis + Previous number of employees from Workforce Analysis)¹³ 1) x 100.
- Calculated by using the following formula: (Terminated full-time employees from Flow Data Analysis + Terminated part-time employees from Flow Data Analysis) ÷ ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) ÷ 2) x 100.

				Table 12: Aboriginal Peoples
Employment Equity		inal Peoples		
Occupational Group (EEOG)	Short-term Goals	Long-to	erm Goals	Comments
	9/0		%	
01 Senior Managers		0.0	0.0	
02 Middle & Other Managers		0.0	0,0	
03 Professionals		0.0	0.0	
04 Semi-Professionals & Tech		0.0	0.0	
05 Supervisors		0.0	0.0	
06 Supervisors: Crafts & Trades		0.0	0.0	
07 Administrative & Sr Clerical		0.0	0.0	
08 Skilled Sales & Service		0.0	0.0	
09 Skilled Crafts & Trades		0.0	0.0	
10 Clerical Personnel		0.0	0.0	
11 Intermediate Sales & Service		0.0	0.0	
12 Semi-Skilled Manual		0.0	0.0	
13 Other Sales & Service		0.0	0.0	
14 Other Manual Workers		0.0	0.0	
Total		0.0	0.0	

	J								Data for Subsequent/Current Goals											
A B	С	D	E	F	G	н	T	I	K	L	М	N	0	i p	. 0	R	S	T	U	
					.i			i				4	<u>V</u>							
Data sources:	From Workforce Analysis	From Workforce Analysis [†]	Data Entry	C x E x 3	From Flow Data Analysis & Workforce Analysis [‡]	Data Entry	CxHx3	F + I	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JхР	Data Entry	From Workforce Analysis	From Workforce Analysis	(K - M + O) - ((C + F) x Q)	K ÷ C	(K - M + O) ÷ (C + F)	
	\	1	\	\	\	1	1	↓	J	1	↓	1	J	J	<u> </u>	J	1	↓	<u> </u>	
										: Persons										
									Subsequent/Current Short-term Goals											
	All Employees									Persons with Disabilities										
Employment Equity	Number	Growth (New Positions)			Turnover (Replacement of Terminated			Number	Turnover (Replacement of		Hires		3 Year Goals							
					Employees)			Anticipated	Terminated Employees)		Required		n - To	Present	Present Gap Pre	Projected	Present	Projected		
Occupational Group (EEOG)	YYYY-MM-DD	Actual	Proj	jected T	Actual	Actual Projected		Hires Over 3 Years	YYYY-MM-DD			Over 3	YYYY-YYYY		Availability	rresent Gap	Gap	Representation	Representation in 3 Years	
	-	Annually	Annually	Over 3 Years	Annually	Annually	Over 3 Years		-	Annually	Over 3 Years	Years	0	3						
	#	%	%	#	%	%	#	#	#	%	#	#	#	%	%	#	#	%	%	
01/02 Managers	0	-100.0%		C	0.0%		0	0	C	0.0%	0	0	C		0.0%	0	0	#DIV/0!	#DIV/0!	
03 Professionals	0	-100.0%		C	0.0%		0	0	C	0.0%	0	0	C		0.0%	5 0	0	#DIV/0!	#DIV/0!	
04 Semi-Professionals & Tech	0	-100.0%		C	0.0%		0	0	C	0.0%	0	0	C		0.0%	5 0	0	#DIV/0!	#DIV/0!	
05 Supervisors	0	-100.0%		C	0.0%		0	0	C	0.0%	0	0	C		0.0%		0	#DIV/0!	#DIV/0!	
06 Supervisors: Crafts & Trades	0	0.0%		C	0.0%		0	0	C	0.0%	0	0	C		0.0%	0	0	#DIV/0!	#DIV/0!	
07 Administrative & Sr Clerical	0	-100.0%		(0.0%		0	0	c c	0.0%	0	0	C		0.0%		0	#DIV/0!	#DIV/0!	
08 Skilled Sales & Service	0	0.0%		C	0.0%		0	0	C	0.0%	0	0	C		0.0%	1	0	#DIV/0!	#DIV/0!	
09 Skilled Crafts & Trades	0	0.0%		C	0.0%		0	0	C	0.0%	0	0	C		0.0%	1	0	#DIV/0!	#DIV/0!	
10 Clerical Personnel	0	0.0%		(0.0%		0	0	c c	0.0%	0	0	C		0.0%	6 0	0	#DIV/0!	#DIV/0!	
11 Intermediate Sales & Service	0	0.0%		C	0.0%		0	0	C	0.0%	0	0	C		0.0%	0	0	#DIV/0!	#DIV/0!	
12 Semi-Skilled Manual	0	0.0%		(0.0%		0	0	C	0.0%	0	0	C		0.0%		0	#DIV/0!	#DIV/0!	
13 Other Sales & Service	0	0.0%			0.0%		0	0	C	0.0%	0	0	C		0.0%		0	#DIV/0!	#DIV/0!	
14 Other Manual Workers	0	0.0%			0.0%		0	0	C	0.0%	0	0	C		0.0%		0	#DIV/0!	#DIV/0!	
Total	0	-100.0%		(0.0%		0	0	(0.0%	12	0	0		0.0%	0	0	#DIV/0!	#DIV/0!	

† Calculated by using the following formula: ((Current number of employees from Workforce Analysis + Previous number of employees from Workforce Analysis)¹³ - 1) x 100.

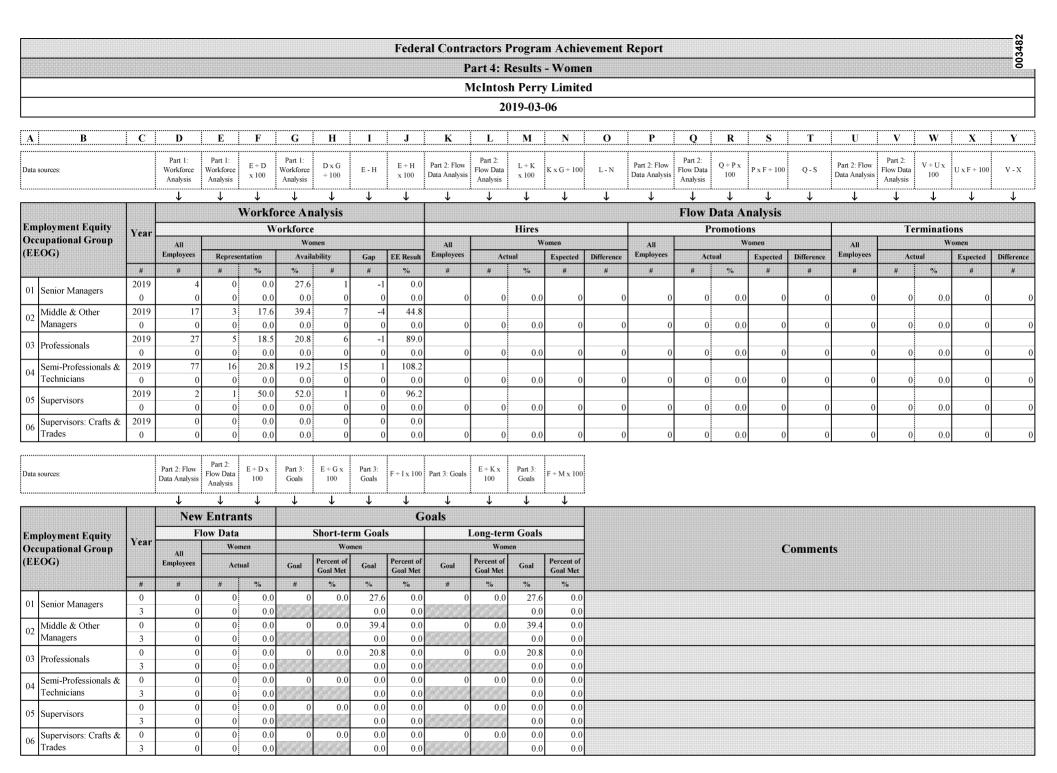
Calculated by using the following formula: (Terminated full-time employees from Flow Data Analysis + Terminated part-time employees from Flow Data Analysis) ÷ ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) ÷ 2) x 100.

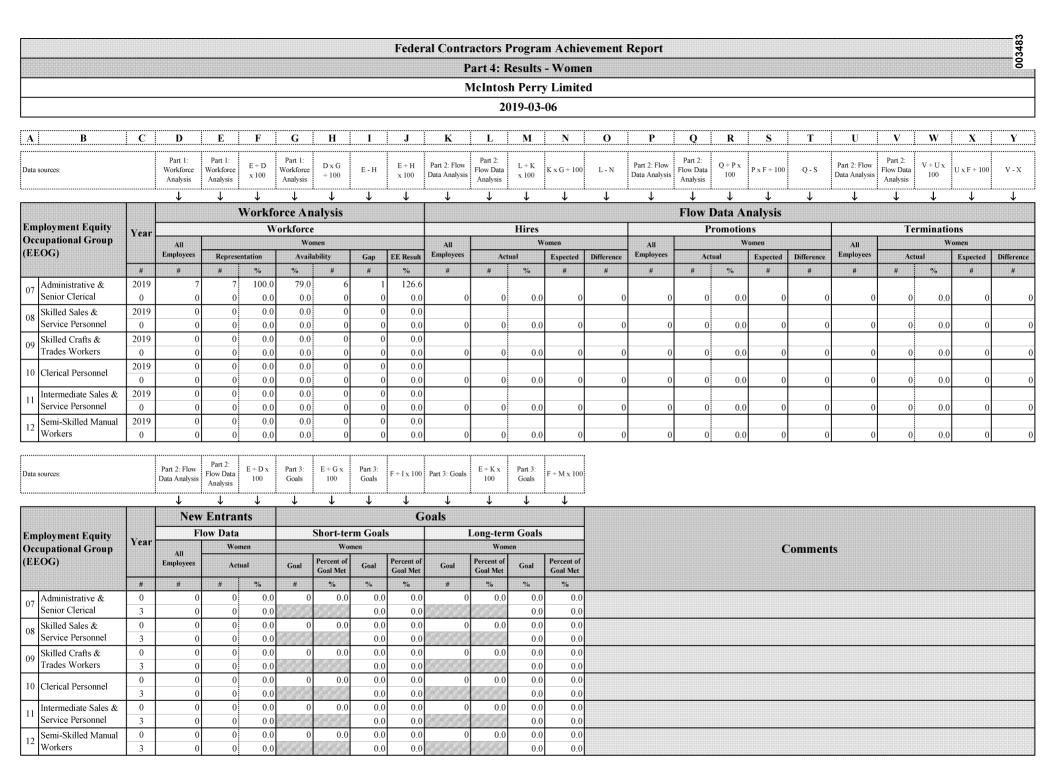
workforce Analysis) = 2) x 10	0.												
				Table 14: Persons with Disabilities									
F1	Persons w	ith Disabilitie	.s										
Employment Equity Occupational Group (EEOG)	Short-term Goals	Long-t	erm Goals	Comments									
Occupational Group (EEOG)	%		%										
01/02 Managers		0.0	0.0										
03 Professionals		0.0	0.0										
04 Semi-Professionals & Tech		0.0	0.0										
05 Supervisors		0.0	0.0										
06 Supervisors: Crafts & Trades		0.0	0.0										
07 Administrative & Sr Clerical		0.0	0.0										
08 Skilled Sales & Service		0.0	0.0										
09 Skilled Crafts & Trades		0.0	0.0										
10 Clerical Personnel		0.0	0,0										
11 Intermediate Sales & Service		0.0	0.0										
12 Semi-Skilled Manual		0.0	0.0										
13 Other Sales & Service		0.0	0.0										
14 Other Manual Workers		0.0	0.0										
Total		0.0	0.0										

									Data for	Subseque	nt/Curre	nt Goals								
A B	С	D	Е	F	G	Н	I	J	K	L	М	N	0	P	Q	R	s	Т	U	
Data sources:	From Workforce Analysis	From Workforce Analysis [†]	Data Entry	CxEx3	From Flow Data Analysis & Workforce Analysis‡	Data Entry	СхНх3	F + I	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JxP	Data Entry	From Workforce Analysis	From Workforce Analysis	(K - M + O) - ((C + F) x Q)	K ÷ C	(K - M + O) ÷ (C + F)	
		<u> </u>	<u> </u>	<u> </u>	. <u>.</u>	1	<u> </u>	↓	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	1	<u> </u>	V	
									Table 15: N				es .							
				40.5					Subsequent/Current Short-term Goals Members of Visible Minorities											
				AHEI	nployees				 				3 Year Goals			ities		I		
Employment Equity	Number	Growth (New Positions)			Turnover (Replacement of Terminated Employees)				Number	Turnover (Replacement of		Hires	From - To		-				Projected	
	YYYY-MM-DD	Actual	Projected Actual Project			jected	Anticipated Hires Over 3	VYYY-MM-DD	Terminated Employees)		Required Over 3	YYYY	- YYYY	Present Availability Present Gap		Projected Gap	Present Representation	Representation in 3		
Occupational Group (EEOG)			Over 3				Over 3	Years		. Over 3		Years	0	3 Avanaon			Сир	Representation	Years	
		Annually	Annually	Years	Annually	Annually	Years		-	Annually	Vears		"							
	Ħ	%	%	Ħ	%	%	Ħ	#	Ħ	%	Ħ	Ħ	Ħ	%	%	#	Ħ	%	%	
01 Senior Managers	0	-100.0%		'	0.0%		0	0	0	0.0%	0	0	0		0.0%	1 0	0	#DIV/0!	#DIV/0!	
02 Middle & Other Managers 03 Professionals	١	-100.0% -100.0%			0.0%		0	0	"	0.0%	"	"	"		0.0%	1 %	"	#DIV/0! #DIV/0!	#DIV/0! #DIV/0!	
04 Semi-Professionals & Tech	١	-100.0%			0.0%			0	"	0.0%		"	"		0.0%		"	#DIV/0!	#DIV/0!	
05 Supervisors	ه ا	-100.0%		1	0.0%		1 0	0	l 0	0.0%	هٔ ا	هٔ ا	ن ا		0.0%	J ő	ا آ	#DIV/0!	#DIV/0!	
06 Supervisors: Crafts & Trades	آ o	0.0%			0.0%		l ő	0	0	0.0%	ľ	ľ	0		0.0%	آ	o o	#DIV/0!	#DIV/0!	
07 Administrative & Sr Clerical	0	-100.0%		(0.0%		0	0	0	0.0%	0	0	0		0.0%	. 0	0	#DIV/0!	#DIV/0!	
08 Skilled Sales & Service	0	0.0%		(0.0%		0	0	0	0.0%	0	0	0		0.0%	, o	0	#DIV/0!	#DIV/0!	
09 Skilled Crafts & Trades	0	0.0%		(0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!	
10 Clerical Personnel	0	0.0%		(0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!	
11 Intermediate Sales & Service	0	0.0%		(0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!	
12 Semi-Skilled Manual	0	0.0%		(0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!	
13 Other Sales & Service	0	0.0%		(0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!	
14 Other Manual Workers	0	0.0%		(0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!	
Total	<u> </u>	-100.0%		[0.0%		0	0	1 0	0.0%	0	0	0		0.0%	<u> </u>	L 0	#DIV/0!	#DIV/0!	

- † Calculated by using the following formula: ((Current number of employees from Workforce Analysis + Previous number of employees from Workforce Analysis)¹³ 1) x 100.
- Calculated by using the following formula: (Terminated full-time employees from Flow Data Analysis + Terminated part-time employees from Flow Data Analysis) ÷ ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) ÷ 2) x 100.

workforce Analysis) = 2)	X 100.			
				Table 16: Members of Visible Minorities
Employment Equity	Members o	of Visible Minori	ties	
Occupational Group (EEOG)	Short-term Go:	als Long-ter	rm Goals	Comments
		6	%	
01 Senior Managers		0.0	0.0	
02 Middle & Other Manager	s	0.0	0.0	
03 Professionals		0.0	0.0	
04 Semi-Professionals & Tec	h	0.0	0.0	
05 Supervisors		0.0	0.0	
06 Supervisors: Crafts & Tra	des	0.0	0.0	
07 Administrative & Sr Cleri	cal	0.0	0.0	
08 Skilled Sales & Service		0.0	0.0	
09 Skilled Crafts & Trades		0.0	0.0	
10 Clerical Personnel		0.0	0.0	
11 Intermediate Sales & Serv	rice	0.0	0.0	
12 Semi-Skilled Manual		0.0	0.0	
13 Other Sales & Service		0.0	0.0	
14 Other Manual Workers		0.0	0.0	
Total		0.0	0.0	





								Feder	al Contr	actors	Prograi	n Achie	vement	Report									
									P	art 4: I	Results	- Wome	'n										
									N	AcIntos	h Perry	Limite	d										
										20	019-03-	06											
A B	C	D	E	F	G	Н	I	J	K	L	M	N	O	P	Q	R	S	Т	U	V	W	X	, <u>, , , , , , , , , , , , , , , , , , </u>
oata sources:		Part 1: Workforce Analysis	Part 1: Workforce Analysis	E÷D x 100	Part 1: Workforce Analysis	D x G ÷ 100	E - H	E ÷ H x 100	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	L÷K x 100	K x G ÷ 100	L - N	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	Q ÷ P x 100	P x F ÷ 100	Q - S	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	V ÷ U x 100	U x F ÷ 100	V -
		Analysis	L Analysis	İ	Analysis	İ	J	J	J	L Analysis	J	J	J	J	J Analysis	Ţ		<u> </u>	. <u> </u> .L	J Analysis J	 J	.i	
		•		· ·	rce Ana		•	•	Ψ	•	•	•	•	Ψ	Flow D	•	•	•	· · · · · ·	•	•	•	
Employment Equity	Year				orkforce	•					Hires					omotio	•		1	Te	rminati	ons	
Occupational Group EEOG)		All Employees			Wome	······			All Employees			omen		All Employees			omen	Louis	All Employees			Vomen	
	# 2019	#	Represent	station %	Availab %	##	Gap #	EE Result	#	#	tual %	Expected #	Difference #	#	Actu	## %	Expected #	Difference #	#	Act	ial %	Expected #	Diffe
Other Sales & Service Personnel	2019 0	0	0	0.0	0.0	0	0	0.0	0	0	0.0	0	0	0	0	0.0	0	(0	0.0	0	
Other Manual	2019	0	0	0.0	0.0	0	0	0.0			0.0	-	0	,	ı v	0.0			, 0		0.0		\vdash
Workers	0	0	0	0.0	0.0	0	0	0.0	0	0	0.0	0	0	0	0	0.0	0	C	0	0	0.0	0	
Γotal	2019	134	32	23.9	25.9 0.0	35	-3	92.2	0	0	0.0	0	0	0	0	0.0	0	() 0	0	0.0		
		٠,			0.0		٠,	0.0			0.0				I ~:	0.0			<u>, </u>	ı "i	0.0	<u> </u>	
24		Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	E ÷ D x 100	Part 3: Goals	E ÷ G x 100	Part 3: Goals	F ÷ I x 100	Part 3: Goals	E ÷ K x 100	Part 3: Goals	F ÷ M x 100											
Jata sources:										i	i												
vata sources:		↓	↓ ↓	 J		V	\downarrow	Ψ.	\downarrow	\downarrow	\downarrow	\downarrow											
Alta Sources:		↓	↓ Entrant	ts		1		↓ G	oals		<u> </u>												
Employment Equity		↓ New	↓ Entrant		↓ ↓ S		↓ m Goals			↓ Long-ter		<u> </u>											
Employment Equity Occupational Group	Year	↓ New Fl	↓ Entrant			Won				Won		.					(Commen	its				
Employment Equity Occupational Group		↓ New Fl	↓ Entrant	en al	Coal 1	Won Percent of Goal Met	nen Goal	Percent of Goal Met		Won Percent of Goal Met	Goal	Percent of Goal Met					(Commen	its				
Employment Equity Occupational Group EEOG) Other Sales & Service	Year #	New Flo All Employees	Entrant ow Data Wome	ien	Goal F	Won Percent of	nen	Percent of	Goal	Won Percent of	nen						(Commen	its				
Employment Equity Occupational Group (EEOG)	Year	New Flo All Employees	Entrant ow Data Wome Actus	al %	Goal F	Won Percent of Goal Met	Goal	Percent of Goal Met	Goal	Percent of Goal Met	Goal	Goal Met					(Commen	its				

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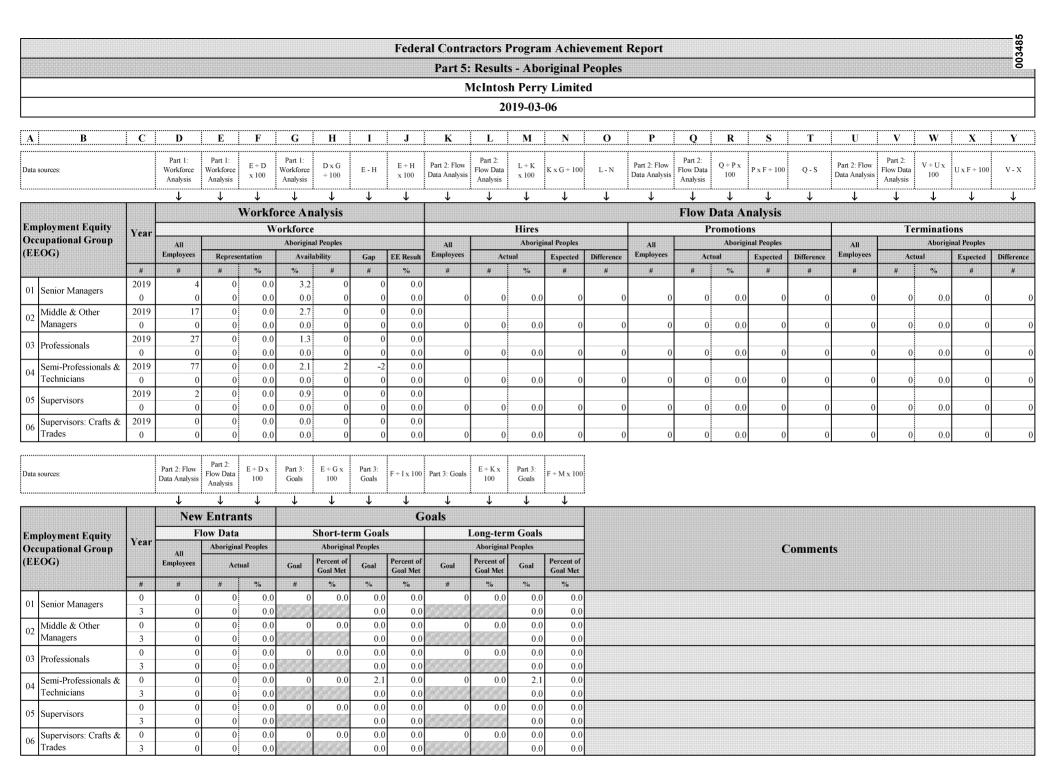
Total

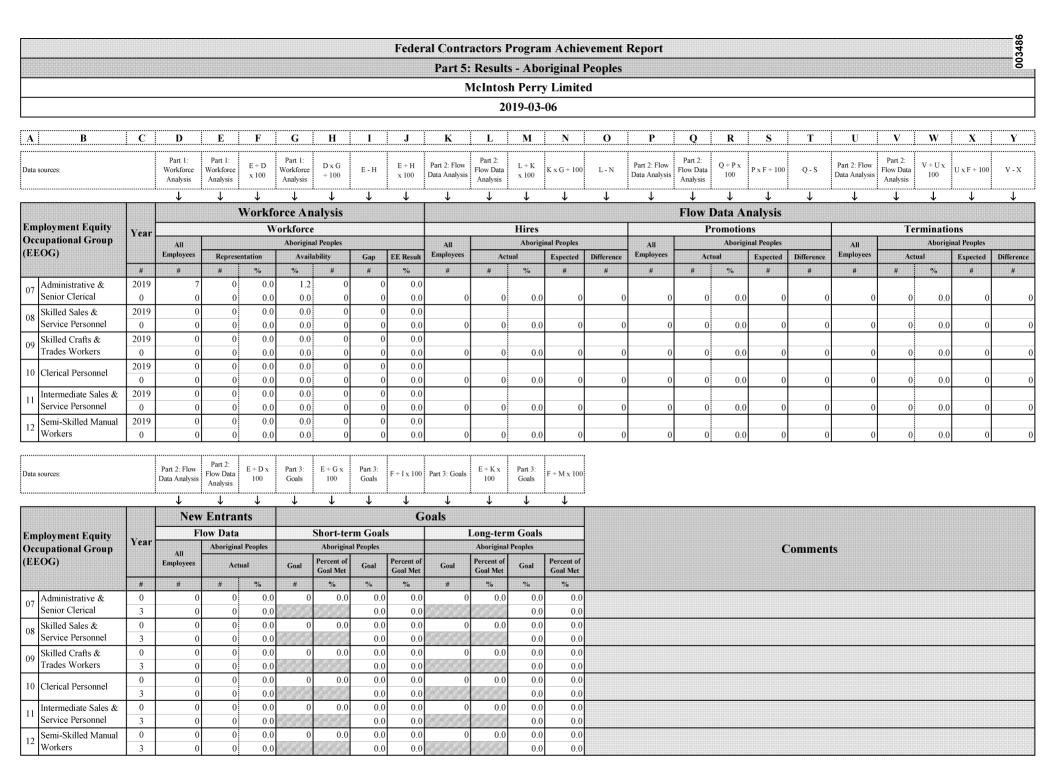
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								Feder	al Contr	actors l	Prograi	m Achiev	vement	Report									003487
									Part 5:	Result	s - Abo	riginal F	Peoples										8
									N	AcIntos	h Perr	y Limite	d										
										20	019-03-	06											
A B	C	D	E	F	G	Н	I	J	K	L	M	N	0	P	Q	R	S	Т	U	V	W	X	Y
ata sources:		Part 1: Workforce Analysis	Part 1: Workforce Analysis	E÷D x 100	Part 1: Workforce Analysis	D x G ÷ 100	E - H	E ÷ H x 100	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	L ÷ K x 100	K x G ÷ 100	L - N	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	Q ÷ P x 100	P x F ÷ 100	Q - S	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	V ÷ U x 100	U x F ÷ 100	V - X
				J		↓	J	J	J	↓	1	i↓	J	i↓			J	.i↓	i		J	i↓	!↓
				Workfo	orce An	alysis			-	•	•		-		Flow	Data Aı	alysis						
mployment Equity	Year				orkforce						Hires					romotio	•			Te	rminati	ons	
Occupational Group EEOG)		All			Aberigina			,	All			nal Peoples		All			ial Peoples		All		_	nal Peoples	,
SEOG)	#	Employees #	Represe		Availa %	ability #	Gap #	EE Result	Employees #	Act	ual %	Expected	Difference #	Employees #	Act	ual %	Expected #	Difference #	Employees	Act #	ual %	Expected #	Differen
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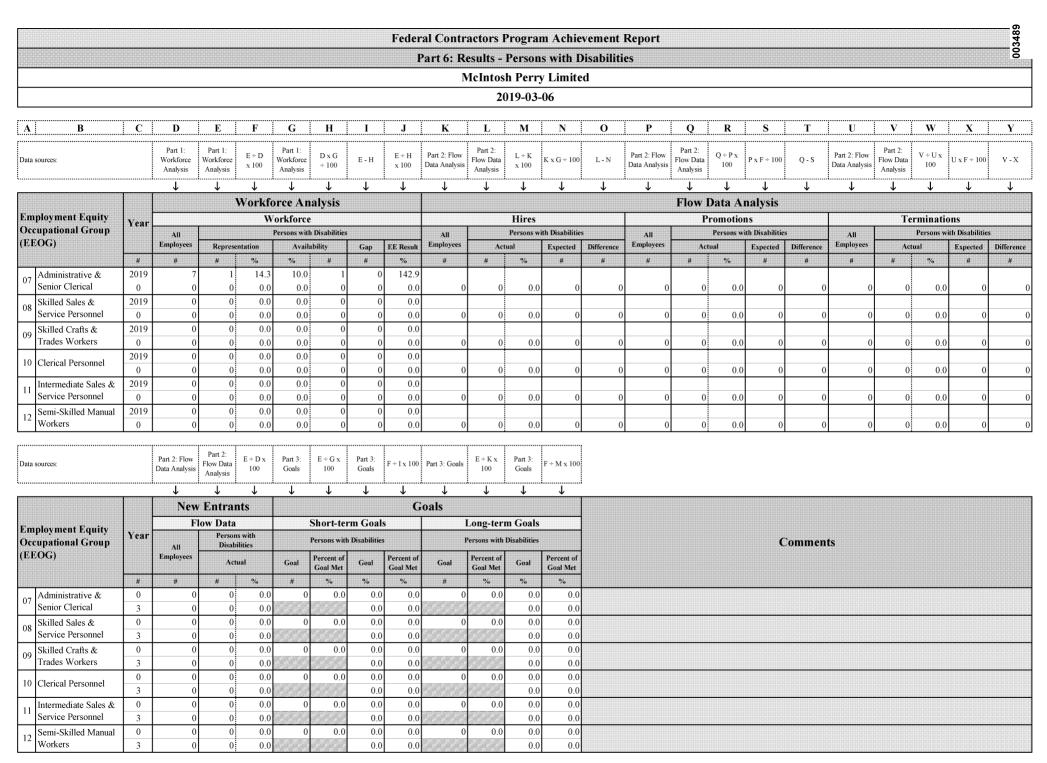
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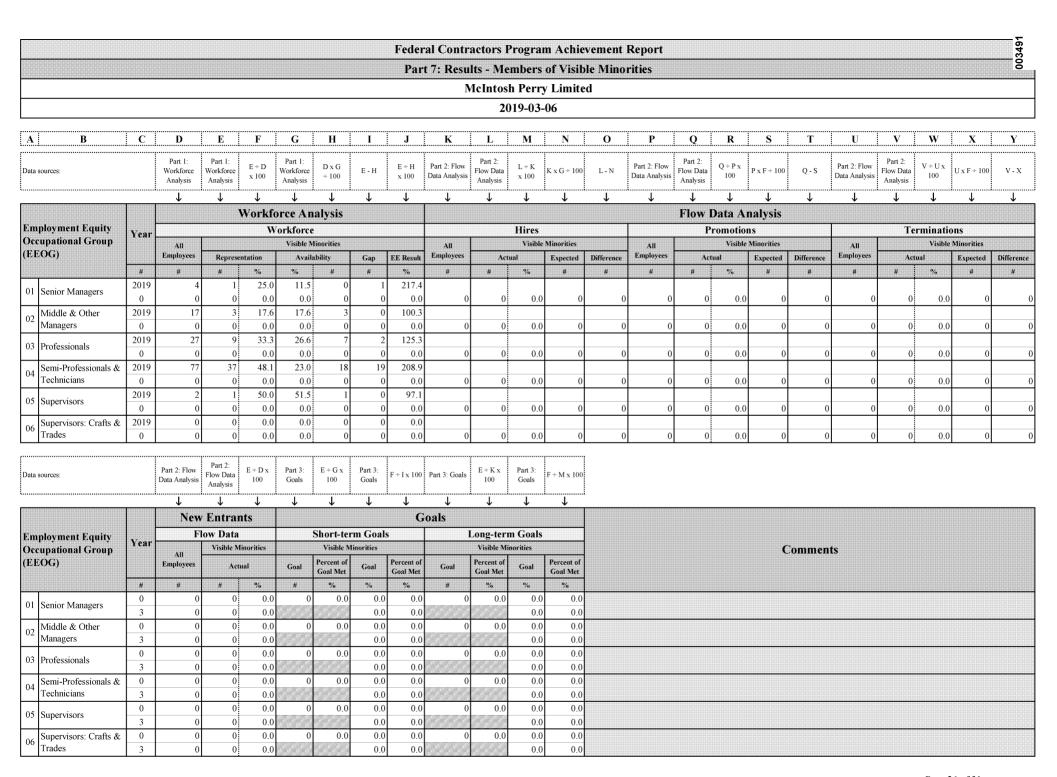
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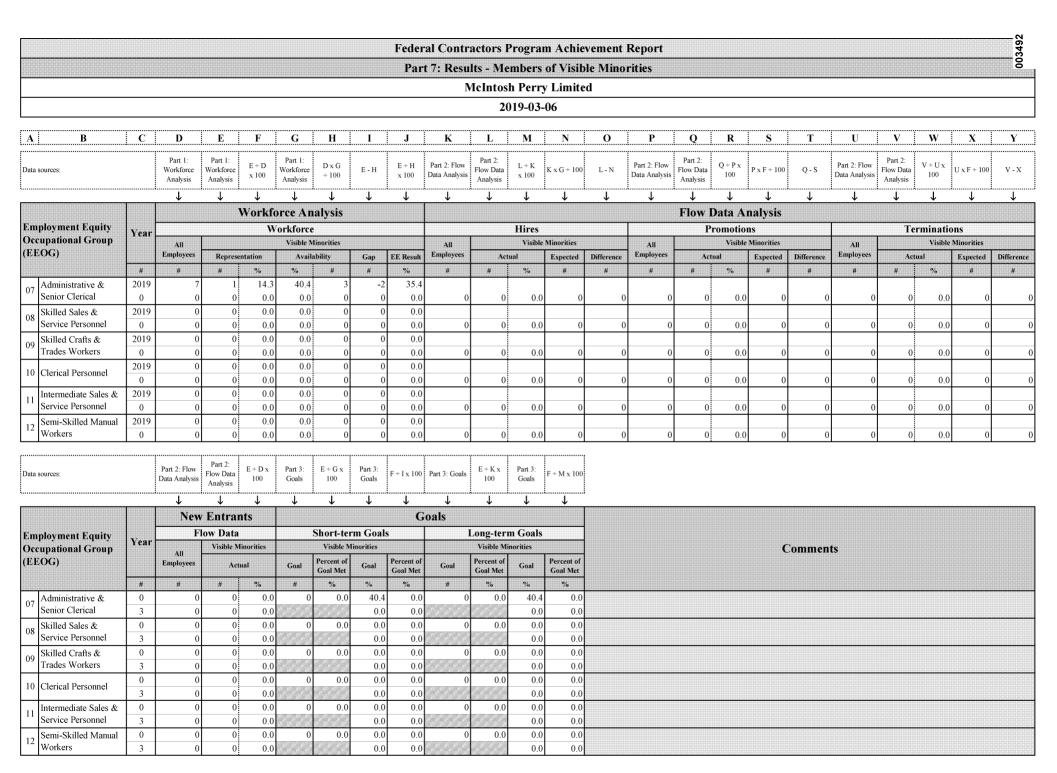
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03 Professionals	2019	27		3.7	8.9	2	-1	41.6																
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04 Technicians	0	0	0 0	0.0	0.0	0	0	0.0	0	0	0.0	0	0	C	0	0.0	0	C	0	0	0.0	C)	
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13	Personnel	3	0	0	0.0	V	0.0	0.0	0.0	U	0.0	0.0	0.0													
14	Other Manual	0	0	0	0.0	0	0.0	0.0	0.0	0	0.0	0.0	0.0													
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Federal Contractors Program Achievement Report	
Part 8: Reasonable Efforts	
McIntosh Perry Limited	
2019-03-06	

Efforts

Please check the appropriate boxes next to the efforts that your organization made to implement the Federal Contractors Program.

Contrac	ctors Program.
Requi	red measures:
	Ensured new employees were given the opportunity to self-identify and adjusted survey results accordingly.
	Provided a self-identification questionnaire to employees who wished to change information previously submitted and to those who requested it, and adjusted survey results accordingly.
	Adjusted survey results to reflect hires, promotions and terminations.
	Updated the workforce analysis to reflect new hires, promotions and terminations; any changes employees made to their self-identification questionnaires; and any revisions made to the availability estimates.
	Adjusted the availability estimates to reflect major changes in the workforce (e.g., changes in geographic recruitment areas, addition of new occupational groups or changes in the composition of occupational groups).
	Updated the availability estimates to incorporate new Census data as it is made available for employment equity purposes.
	Ensured that any new gaps identified are addressed accordingly.
	Maintained appropriate records in all required areas.
Other	measures:
	Reviewed employment systems, policies and practices to ensure that they do not result in barriers to employment of designated group members, monitored their implementation and adjusted as appropriate.
	Have an accommodation policy and/or procedures which was communicated to all staff and ensured accommodation takes place.
	Ensured ongoing senior-level support for employment equity and its implementation.
	Established accountability mechanisms to ensure that the short-term goals would be met.
	Communicated the goals to relevant managers as well as monitored and recorded the results.
	Devoted adequate resources (financial and human) to ensure that the short-term goals would be met.
	Consulted employee/union representatives on communication and implementation of employment equity.

	Kept all staff, including new employees and managers, informed of the purpose of employment equity, the steps taken to implement it and the progress made in its implementation.
	Put in place a strategy to ensure a barrier-free workplace.
	Undertook initiatives to increase representation where gaps in representation were found.
	Did all that might reasonably be expected to increase representation, taking into account resources and constraints.
	Other (please describe):
Oper	ational Context
	check the appropriate boxes and provide a brief overview of the events that have influenced your ation's activities during the period between the first/previous and subsequent/current compliance nent.
	Impact of economic and industrial conditions on the organization.
	Any reorganization or other corporate structural changes.
	Acquisitions, mergers or transfers of employees.
	Significant layoffs (include the number of employees affected and the occupational groups of those employees).

	Strikes (include dates, the number of employees affected and the occupational groups of those employees).
	Other.
Addit	ional Details
Please p	provide any additional information (optional):

McINTOSH PERRY

Employment Equity Questionnaire

Employment Equity is a program legislated by the Federal Employment Equity Act and the Federal Contractors Program to remove barriers to employment for Aboriginal people, persons with disabilities, visible minorities and women.

<u>Completion of this questionnaire is mandatory</u> to assist us in fulfilling the requirements of the Federal Contractors Program. However, you may choose to decline participation by selecting "I do not wish to participate".

Your unique payroll ID# must be submitted with your responses, whether you choose to participate or not, to link data to your job type for reporting purposes only. The information you provide on this questionnaire is confidential and will only be shared with internal Human Resources to meet employment equity obligations. Information is gathered and presented in summary form in the annual employment equity report and is used to develop initiatives to remove barriers to employment for the designated groups. Please note that you may self-identify with more than one group.

If you would like additional information about the Federal Contractors Program, please refer to the attached Q & A document.

Your unique payroll ID#

1.	Gender
2.	Are you an Aboriginal person?
	*For the purposes of employment equity, "Aboriginal Peoples" means persons who are Indian, Inuit or Métis.
	<u> </u>
3.	Are you a member of a visible minority?
	*For the purposes of employment equity, "members of visible minorities" means person, other
	than Aboriginal peoples, who are non-Caucasian in race or non-white in colour".
4.	Are you a person with a disability?
	*For the purposes of employment equity, "persons with disabilities" means persons who
	 have a long-term or recurring physical, mental, sensory, psychiatric or learning
	impairment and who consider themselves to be disadvantaged in employment by reason
	of that impairment, or, • believe that an employer or potential employer is likely to consider them to be
	disadvantaged in employment by reason of that impairment, and includes persons whose
	functional limitations owing to their impairment have been accommodated in their current job or workplace.
	current job of workplace.
🔲 I do no	ot wish to participate.
At an	y time, you may change your submitted responses by requesting to complete a new questionnaire.
	This questionnaire is available in alternate formats upon request.
	Thank you very much for your time and cooperation in completing this survey.
If	you require any assistance in completing this questionnaire, please contact Human Resources.

From: Victoria Fortin < v.fortin@mcintoshperry.com>

Sent: March 11, 2019 3:22 PM

To: EE-EME <ee-eme@hrsdc-rhdcc.gc.ca>

Cc: Trish MacDonald <t.macdonald@mcintoshperry.com>; Chris McShane

<c.mcshane@mcintoshperry.com>

Subject: Government of Canada Agreement 10000667 - First Compliance Assessment under the Federal

Contractors Program

Good afternoon,

I am submitting data for McIntosh Perry Limited for the First Compliance Assessment under the Federal Contractors Program.

Please find attached the following documents:

- 1. Copy of McIntosh Perry's Employment Equity Questionnaire distributed to all employees
 - a. 137 Questionnaires were distributed
 - b. 122 Questionnaires were completed and returned
 - c. 6 Questionnaires were returned but declined participation
 - d. 9 Questionnaires were not completed or returned
 - e. Participation Rate: 122/137 = 89%
- 2. Workforce Analysis Results: Copy of Summary Report and Detailed Report
 - a. Granted Labour Program ESDC officers access to view workforces analysis
- 3. Achievement Report for McIntosh Perry Limited showing numerical short-term and long-term goals

Please let us know if anything further is required at this time or if there any questions regarding our submission.

Thank you,

Victoria Fortin

Human Resources Coordinator
115 Walgreen Road, R.R. 3, Carp, ON K0A 1L0
T. 613.903.5788 | F. 613.836.3742
v.fortin@mcintoshperry.com | www.mcintoshperry.com

McINTOSH PERRY

Confidentiality Notice – If this email wasn't intended for you, please return or delete it. Click <u>here</u> to read all of the legal language around this concept.





McIntosh Perry welcomes and encourages applications from people with disabilities.

Accommodations are available on request for candidates taking part in all aspects of the selection process.

Federal Contractors Program Report of the First Compliance Assessment

Employer Name: McIntosh Perry Limited

Primary Location: Toronto (Ontario)

Number of Employees: 134 Ontario 110 5 Québec **British Columbia** 17 2 Alberta

Organization Overview:

NAICS 5413 Architectural, Engineering and Related Services

McIntosh Perry Limited offers consulting engineering services and technical solutions.

Key Dates – First Year Assessment

Initiated: 2019-02-22 Received: 2019-03-11 Workforce Analysis: 2019-03-06

COLLECTION OF WORKFORCE INFORMATION

Number of employees the questionnaire was sent to:

Number of questionnaires returned:

Number of completed questionnaires returned:

#	%
134	100
128	96
122	91

- The questionnaire or accompanying documentation indicates that an employee may self-identify as being a member of more than one group.
- The questionnaire includes a question on gender if this information cannot be obtained from payroll or personnel records.
- The questionnaire indicates that it is available in alternate formats upon request.
- The questionnaire indicates that answering the self-identification questions is voluntary.
- ☐ The questionnaire indicates that the information gathered is confidential and will only be shared with others within the organization in order to carry-out employment equity obligations.

The questionnaire indicates that employees can update or change information about themselves at any time

Observations: None

WORKFORCE ANALYSIS & GOAL SETTING

- ☐ The organization selected the occupational defaults for establishing external availability estimates or provided reasonable justifications.
- □ The organization selected the geographic defaults for establishing external availability estimates or provided reasonable justifications.
- □ The organization appears to have properly coded its positions using the 2011 National Occupational Classification (NOC).
- ☐ The organization has set a goal for every designated group in every occupational group where a gap was identified.
- ☐ The organization has demonstrated that it has considered the following in setting its short-term goals: the degree of under-representation, the availability, anticipated growth or reduction and anticipated turnover in order to set a goal in each occupational group where a gap was identified.
- The goals set are sufficient to ensure reasonable progress by being above, or at minimum, equal to availability.

Observations:

McIntosh Perry Limited submitted this assessment on a voluntary basis.

SUMMARY OF GOALS

Women

	Workforce Analysis Results		Go	als		
Eı	mployment Equity Occupational Group	Cara	Short- term	Long- term	Representation	LMA
	(EEOG)	Gap	(1 to 3	(3+		
			years)	years)		
#	Description	#	%	%	%	%
01	Senior Managers	-1	27.6	27.6	0.0	27.6
02	Middle & Other Managers	-4	39.4	39.4	17.6	39.4
03	Professionals	-1	20.8	20.8	18.5	20.8

Observations: None

Aboriginal Peoples

Workforce Analysis Results			Goals			
			Short-	Long-	Representation	LMA
Er	Employment Equity Occupational Group (EEOG)		term	term		
			(1 to 3	(3+		
			years)	years)		
#	Description	#	%	%	%	%
04	Semi-Professionals & Technicians	-2	2.1	2.1	0.0	2.1

Observations: None

Members of Visible Minorities

Workforce Analysis Results			Goals			
Employment Equity Occupational Group		Gap	Short-	Long-	Representation	LMA
			term	term		
	(EEOG)		(1 to 3	(3+		
			years)	years)		
#	Description	#	%	%	%	%
07	Admin & Senior Clerical Personnel	-2	40.4	40.4	14.3	40.4

Observations: None

Persons with Disabilities

Workforce Analysis Results			Goals			
Employment Equity Occupational Group		Gap	Short- term	Long- term	Representation	LMA
	(EEOG)		(1 to 3	(3+		
			years)	years)		
#	Description	#	%	%	%	%
1/2	Managers	-1	5.0	5.0	0.0	5.0
03	Professionals	-1	8.9	8.9	3.7	8.9
04	Semi-Professionals & Technicians	-4	7.6	7.6	2.6	7.6
05	Supervisors	-1	27.5	27.5	0.0	27.5

Observations: None

RECOMMENDATION

I recommend that the employer be found: \boxtimes in compliance \square in non-compliance

Having assessed the data submitted by the employer regarding its workforce and, considering their unique circumstances, I recommend the closing letter include the following:

- The workforce analysis report revealed a good representation of visible minorities, which represents 38.8% of the workforce while the labour market availability is 24.0%. The analysis revealed a number of small gaps overall in other groups. McIntosh Perry Limited is encouraged to adopt measures it sees as best suited to their context in order to ensure reasonable progress towards achieving its goals.
- It may be beneficial for your organization to develop relationships with universities and colleges to identify qualified designated group students as potential employees for internships or for permanent employment where vacancies arise.

Name of Analyst: Mauri	ce N. Yakibonge
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Date: 2019-03-21

From: Yakibonge, Ntambwe N [NC] On Behalf Of EE-EME

Sent: April 2, 2019 2:00 PM

To: 'c.mcshane@mcintoshperry.com' <c.mcshane@mcintoshperry.com> **Cc:** 't.macdonald@mcintoshperry.com' <t.macdonald@mcintoshperry.com>;

'v.fortin@mcintoshperry.com' <v.fortin@mcintoshperry.com>

Subject: Government of Canada Agreement Number: 10000667 - Notification of Compliance with the

Federal Contractors Program

Cette information est également disponible en français sur demande.

Dear Chris McShane:

I am writing to inform you that the compliance assessment initiated on February 22, 2019 has been completed. As a result of the assessment, McIntosh Perry Limited has been found to be in compliance with the requirements of the <u>Federal Contractors Program</u> (FCP) under the <u>Employment Equity Act</u>.

The purpose of this initial assessment was to verify that your organization has taken steps to achieve employment equity by surveying its workforce, conducting a workforce analysis and setting hiring and promotion goals where gaps in the representation of the designated groups were identified.

Based on a review of the information submitted by your organization, you will find recommendations below for your consideration to ensure the ongoing success of McIntosh Perry Limited's employment equity program.

- The workforce analysis report revealed a good representation of visible minorities, which
 represents 38.8% of the workforce while the labour market availability is 24.0%. The analysis
 revealed a number of small gaps overall in other groups. McIntosh Perry Limited is encouraged to
 adopt measures it sees as best suited to their context in order to ensure reasonable progress
 towards achieving its goals.
- It may be beneficial for your organization to develop relationships with universities and colleges to identify qualified designated group students as potential employees for internships or for permanent employment where vacancies arise.

Next Steps

Under the terms of the FCP, your organization will be subject to a subsequent compliance assessment four years after the award date of your initial goods or services contract and every three years thereafter. The next assessment will be initiated on February 22, 2022. Future compliance assessments will focus on the achievement of reasonable progress in meeting the goals established in your organization's initial or updated employment equity submission.

When McIntosh Perry Limited is notified of a subsequent assessment, the following information will be required:

- Workforce data (Form1 to 6) at the national level.
- A current workforce analysis; and
- A completed Achievement Report that includes revised short-term and long-term numerical goals for any remaining gaps in representation.

These documents will allow the Labour Program to assess whether or not reasonable progress has been made since the previous assessment. If reasonable progress has not been made. McIntosh Perry Limited

will be required to demonstrate that it has made reasonable efforts to achieve its goals. We encourage your organization to develop an action plan to ensure that goals will be met.

The FCP does not prescribe measures to be undertaken. Each federal contractor is encouraged to implement employment equity in ways that are meaningful and relevant to their organization. Evidence of reasonable efforts could include:

- the implementation of initiatives to foster a diverse and inclusive workplace;
- measures to remove employment barriers;
- tailored programs to attract and retain designated group members in areas where they are underrepresented; and
- the establishment of accountability mechanisms supported by senior management to ensure that goals are met.

You may also visit our website to access a number of tools. In particular, we encourage your organization to continue using the <u>Workplace Equity Information Management System</u> (WEIMS). WEIMS can assist you in generating your workforce analysis and contains other data analysis tools, including the Achievement Report, as well as a series of training modules.

Should you require any further information regarding your organization's obligations under the FCP, please contact Maurice Yakibonge at maurice yakibonge@labour-travail.gc.ca.

Your cooperation during the course of this compliance assessment was appreciated and we wish McIntosh Perry Limited continued success in achieving a diverse and inclusive workplace.

Workplace Equity Team

Workplace Equity Division, Labour Program Employment and Social Development Canada / Government of Canada ee-eme@hrsdc-rhdcc.gc.ca



Joignez-vous au Forum de l'équité, la diversité et l'inclusion en milieu de travail (FEDIMT) en ligne, un espace collaboratif pour employeurs. Envoyez-nous un courriel pour vous joindre!

Join the online Workplace Equity, Diversity and Inclusion Forum (WEDIF), a collaborative space for employers. Send us an email to join!